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Association for Agency-Based Counselling
& Psychotherapy in Ireland Ltd

Notice is hereby given that the AACPI Annual General Meeting will be held at the Ashling Hotel, Parkgate Street, Dublin on Tuesday 15th May 2018 at 10.30am to transact the following business of the Company.

Resolution 1

To accept the minutes of the AGM held on the 16th May 2017

Resolution 2

To receive and adopt the Directors' Report and the financial statements for the year ended 31 December 2017 and the report of the auditors thereon (the "Accounts").

Resolution 3

To re-appoint HLB Ryan and Co as auditors and to authorise the directors to fix their remuneration.

Resolution 4 – Election, Re-election and Retirement of directors

To consider the election of new directors and to note the re-election and retirement of other directors to the Board of AACPI.

Re-election

There are no directors eligible for re-election at the 2018 AGM of AACPI as they are currently serving their 3-year term.

Retirement – No directors retired during the year. Karl Tooher stepped down at the 2017 AGM.

Resolution 5

To transact such other business as may properly come before the Meeting or any adjournment thereof. All voting is restricted to Full Members ONLY

There are currently 2 places available on the AACPI Board of Directors. If you are interested in a position on the Board please apply in writing to the AACPI office by the 4th May 2018.

By Order Of The Board, Dated Wednesday 3rd April 2018.

Maura Callaghan

Maura Callaghan

Company Secretary

Directors: Marian Keigher, Maura Callaghan, Maire Ni Dhomhnaill, Joseph Enright.



AGENDA

AACPI Annual General Meeting – May 15th 2018

Registration from 10.00 am for 10.30 am start

10.00 – 10.30	Registration/Tea/Coffee and Pastries
10.30 – 10.45	Apologies
	AGM Minutes (2017)
	EGM Minutes (2017)
	Matters Arising
10.45 – 11.30	Chairperson's Address (Marian Keigher)
	Financial Report (includes Audited Accounts) (Michelle McCafferty)
	National Database Report (Michelle McCafferty)
11.30 – 12.00	National Director's Report Includes: Overview of 2017 Strategic Plan 2017 to 2022 Marketing Plan
12.00 – 12.30	Tusla Child & Family Agency (Eifion Williams & Deirdre Roche)
12.30 – 12.45	Elections
12.45 – 1pm	AOB

AACPI AGM MINUTES OF ANNUAL GENERAL MEETING IN ASHLING HOTEL, DUBLIN. MAY 16TH 2017

Present:

Clanwilliam Institute, Family Life Centre, Family Life Castlebar, Dundalk Counselling Centre, CARI Foundation, Kerry Adolescent Counselling Centre, Pro-Consult, Beacon of Light, Genesis, An Cosan, Northside Counselling Service, Vita House, Cork Counselling Centre, Cork Marriage Counselling, Boyle Counselling & Psychotherapy Centre, The Village Counselling Service, Target Counselling.

Apologies: Knock Counselling Centre, Hesed House

Karl Tooher opened the meeting, welcomed and thanked all present for their attendance. He invited everyone to introduce themselves.

Previous Minutes AGM 2016 & Matters Arising

Proposed by: David O'Regan, The Village Counselling Service

Seconded by: Liz McGuickan, Dundalk Counselling Centre

No Matters arising.

Chairperson's Forward:

Karl started by saying 'people matter'. "He said Community -based counselling services are significantly important because people matter".

He cited Minister Kathleen Lynch in her foreword to the Mental Health Commissions 'The Human Cost' "I believe the time has now come for us all to step up to the plate". Karl went on to say that all members of AACI had certainly lived up to the in the face of severe cuts due to the recession.. The role of the AACI board is crucial and he thanked Michael Burke and Colm O'Connor who began the AACI for their work and commented on how this has been built on to our current position.

Karl informed us that he is stepping down from the position of Chair and from the Board due to his workload .

He thanked the National Co-ordinator Ger Matthews and Michelle McCafferty, IT and financial consultant for all their work , vision and professionalism.

He also thanked the AACI Board members for their commitment and on behalf of the Board, he thanked all the member organisations and everyone involved and acknowledged the work we do and the real difference we make in our communities.

2016 Audited Accounts & Overview:

Michelle McCafferty read the accounts to the floor from Pages 20 and 30 in the Annual Report.

She reported that the audit was smooth and everything is in order. Auditors cost has gone up since we have become a company.

She said there were no significant changes to the database this year due to financial constraints.

Questions from the Floor:

Mary Flaherty, CARI queried the consultancy role, Michelle and the database.

Michelle answered she is not employed by AACI she works in a consultancy capacity.

Colm O'Connor from Cork Marriage Counselling, was curious about the 'entertainment' mentioned in the

accounts as he did not think the board were being entertained.

Michelle replied that the word is in the language used in the package for the accounts

David O'Regan, The Village Counselling Service wondered if AACI as a charity will be moving towards SORP (Statement of Recommended Practice) were all charities accounts present in a certain format?

Caroline Flahive, Kerry Adolescent Service wondered what SORP was?

Michelle explained it is the recommended way the Charity Regulation Body want accounts in future. She said it will incur a cost.

Mary Flaherty, CARI wondered if grants will be unrestricted?

Karl suggested we will all move to SORP.

Eifion Williams representative from Tusla referenced it will go along with the Charities regulations and they will want to see how their grant money is spent and how we spend it as per agreements with Tusla.

Marcella Finnerty, The Village Counselling Service commended on the cost outlined by Michelle which she thought were very reasonable. Karl thanked Marcella for her comments.

Geoffrey McCarthy, Becon of Light Counselling, wondered about money spent on advertising. None spent in 2016. He suggested putting AACI out there and raising the profile.

Ger Matthews answered this will be part of our Strategic Plan and the move to AACPI. Karl said that a lot of time and work had gone into this transition.

The Financial Reports were then proposed and accepted by all present.

Karl thanked Michelle and complimented her on her clarity of explanation.

National Co-ordinator's Report:

Ger Matthews, while acknowledging it was not part of the 2016 report, firstly updated the assembled on a meeting with Minister Zappone, Minister for Children & Youth Affairs which happened in March 2017.

She said it had been a very positive meeting and that funding may increase in 2018. It had been outlined to the Minister the value we give for the money we receive. 2.8 million was the cost of the services we provided last year. 1.5 million was the funding we received.

For statutory agencies to provide what we provide would cost over 5 million.

The Minister felt there was no arguing with these figures. Eifion Williams was in attendance at this meeting and Ger and Karl felt he was an advocate for them on the day.

As mentioned before, there was not enough funding to up-date the database but up-skilling days did happen in September 2016.

The most exciting thing for Ger this year was the development of the new Logo and name. The roll-out of this has been delayed by Revenue requirements.

The Conference is planned for September 27th with Robin Shoet. It will be interactive and experiential. Ger highlighted key statistics from the National Database Report showing the increase in statistics between 2015 and 2016.

Karl thanked Ger for all her work and all we have achieved through her work. We are building on the vision where we can.

National Database Report:

Michelle thanked all who inputted their data for last year. She said she would not read all details out but referred to her full report in the annual report on the national statistics gathered.

Mary Flaherty, CARI informed us that their Cork service closed due to recession and the stats provided were from Limerick only.

Colm O'Connor wondered about a section for 'child welfare' even a drop down menu, for protection of families to help prevent them getting into the system.

Michelle explained this is not as simple as we might imagine but it will be looked at and considered as an update. It is expensive to add new things to database. She will talk with Tusla. Michelle said she has a 'wish list' for the database development.

Karl thanked Michelle for her work and the work together with Ger.

Geoffrey McCarthy, Beacon of Light wondered if AACI has interacted with the National Suicide Prevention Office as it has funding available. They use a different approach and work with Mental Health. We are doing the work. AACPI should be involved with the HSE and asked if we had been in touch with Anne O'Connor.

Ger replied by saying that she had written to Anne O'Connor requesting a meeting and got no response. Eifion Williams mentioned that he would contact her.

Michelle Flynn, Genesis informed us that a CIPC office is beside her and they often refer people to her. This is a practice repeated throughout the country.

Mary Flaherty, CARI mentioned the setting up of a sub-committee on child welfare, if the resources were available.

Ger noted that no child is treated in isolation, the wellbeing of the child is influenced by the health of the parent.

Karl mentioned that individual organisations can apply for different streams of funding and that the door has not been opened by the HSE.

Michael Burke, Castlebar noted that CIPC seems to be heading towards merging with the National Counselling Service. He feels we (AACI) have a lot to offer communities. Karl said communities, pulling together is for the betterment of all.

Karl thanked everyone for their contributions and then introduced

Tusla Representative:

Mr. Eifion Williams who then addressed the gathering.

He began by thanking Karl and Ger for the invitation and said his relationship with Ger and Karl is robust and working well.

Eifion said he spoke with Minister Zappone after the March meeting and mentioned we defined clearly to her who the AACI is and what the sector provides to the community and its importance.

He talked about how we communicate to social workers, area managers etc. the work and the services we provide.

He hopes to have a strategic approach embedded so that when personnel move on the strategy continues. It is important to align services to the needs we are aware of.

He talked about what the statistics tell us and what our gut may tell us.

He said Tusla are setting up a Commissioning unit and he thanked Deirdre Roche, Tusla who was also attending, for all her work.

He said evidence based models are needed to monitor outcomes. This will boost the sector as a whole, if we can show the outcomes for clients after counselling. Any organisation funded by Tusla has to send in returns, has to use the Database as it is key. This in turn will strengthen the sector.

He said the Wheel is a strategic partner with Tusla and Governance is going to be huge.

A New Contract will be coming out. The nub of it will be commissioning a service, not a grant. Fred McBride

is in agreement with this.

A key rule will be access for all, equality.

From January 2018 organisations will receive their funding in monthly payments. If this will cause difficulties for organisations please get in contact with Tusla. He hopes in time to move to 5 year contracts. They are trying to streamline this.

Question from the floor? Liz from Dundalk Counselling Centre. She feels uneasy about this as it will be difficult to plan.

Eifion said Jim Gibson is concerned about the proportion of young people in the care system and he is keen on a creative community.

Tusla is piloting a new model (access and assessment) in St. Brigid's in Waterford. There are two psychologists and two social workers working in St Brigid's on this. All information on this will be uploaded on the Tusla website.

Geoffrey from Beacon of Light mentioned the number of suicidal people his organisation sees and the impact of mental health issues of parents on their children.

Michelle Flynn from the floor mentioned CAMHS and their non-sharing of pertinent information. A GP has to refer to CAMHS even if an organisation feels the child needs CAMHS. An organisation can be doing therapeutic work with a child but can't share their information. She feels it is not a good model of work. Eifion said he will put this to the HSE but said CAMHS don't want to move to a diagnosis of children too soon. He said that CAMHS and the Psychologists did not move over to Tusla as originally planned. It will have to be teased out.

Nobody knows who is holding what in relation to working with a young person.

Eifion would like to see a joint workshop to educate HSE and Tusla on this.

Karl said it is being worked on.

Marian Keigher mentioned CAMHS and Tusla and the Meitheal Model. Could this be further developed?

Eifion mentioned contacting Ann O'Connor who is in charge of Mental Health in the HSE.

He then thanked Karl for all his work and said he was sorry to see him go.

Karl thanked Eifion and Deirdre for attending and said Eifion was an Advocate for AACI at the meeting with the Minister. Karl also thanked them for inviting AACI to have a seat at the table of meetings.

Eifion and Deirdre left the meeting at this stage.

Resolution 6:

The business of the meeting continued with regard to the Resolutions.

Resolution 6. Karl said the wording as sent out to everyone has come from Revenue and Charity Regulation. It must pass in order for AACI to change its name to AACPI. He invited all to read the wording. Mary Flaherty, CARI posed a question regarding the members (of AACI) are all charities in their own right so could they not receive excess monies? She was just teasing it out.

Colm O'Connor, Cork Marriage Counselling said either we buy into it or not.

Karl then proposed Resolution 6 in its current form.

Michael Burke, Family Life Centre, Castlebar Seconded it. There was one Abstention from the floor and 13 for.

Motion carried. Resolution 6 passed

AACI accepted report on Financials.

Proposed by: Karl Tooher

Seconded by: Caroline Flahive

Passed unanimously.

The reappointment of the Auditors was

Proposed by : Karl Tooher (Northside Counselling)

Seconded by: Mary Flaherty, (CARI)

Passed unanimously

Elections:

Those on the board are in the second year of their three year term.
Karl thanked Gerry Linnane, Maura Leahy and Denise McDermott. Karl was thanked by all present as they all have stepped down from the board.
Currently three is the quorum for AACI board meetings. There are 11 meetings per year on the 2nd Tuesday of the month from 10.30 to 1.00pm. New members are invited to apply.
Resolution 5: allows AOB
Proposed by: Mary Flaherty
Seconded by: Northside Counselling

AOB:

Geoffrey mentioned difficulty with speed on the Database. He said it is very, very slow.
Michelle said the difficulty with speed is at STORM end and will be addressed in the forthcoming update. She said it's about encryption speed and is an ongoing issue.
(Goeffrey mentioned Salesforce is much quicker)
Mary Flaherty mentioned SLA documents that are requiring directors to sign .
She wondered if any of the assembled has been involved with Pilot schemes as there are 6 already.
No one present knew who they are.

Karl thanked everybody and formally closed the meeting.

Proposed by: _____
Seconded by: _____
Date: _____

AACPI EGM MEETING IN ASHLING HOTEL, DUBLIN. 10th JANUARY 2017

Present:

Family Life Castlebar, CAR Foundation, Beacon of Light, Relationships Ireland, LSSC, Boyle Counselling, Vita House, Northside Counselling, Dundalk Counselling, Pro Consult, Cork Counselling, An Cosan, Turning Point, Genesis.

Apologies:

Knock Counselling, Village Counselling Service, Target, Family Life Ferns, Kerry Adolescent Service.
No Response: Living Life, Cork Marriage, Clanwilliam, Fingal Counselling, Simon Sure Steps, Crosscare Teen Counselling, Hesed House, Liberties, Southwest, Rainbows.

Marian Keigher Vice Chair of AACPI opened the meeting as the Chair Karl Tooher is unwell and not able to attend. Marian welcomed attendees and presented the 2 resolutions for consideration today. Ger to act as proxy for Michael Burke and Michelle as proxy for Karl Tooher.

Resolution 1:

Amend the Memorandum and Articles of Association in accordance with the new Companies Act 2014.

Clarification was sought regarding the need for this and Michelle confirmed it was a requirement of the Companies Registration Office following on from legislative change.

Vote: 11 in favour, 0 against. Resolution passed

Resolution 2:

To include in the Constitution; "As a point of distinction, the term accreditation is used to refer to the process and outcome of sanctioning an organisation as a member of the AACPI; rather than as an activity endorsing the professional standing of individual counsellors or psychotherapists"

Vote: 11 in favour, 0 against. Resolution passed

Michelle confirmed that the Constitution would be submitted to the CRO and expects it to take three weeks or so to clear at which time the change of name to the AACPI would be legal and stationary, web presence, publicity materials etc could change to reflect that.

AOB:

No other business was forwarded and the Vice Chairman formally closed the EGM.

Tusla's Foreword *Eifion Williams*

I am very pleased to work in partnership with the AACPI and am delighted to see the development of its work in supporting and representing community based counselling and psychotherapy services around Ireland. Tusla's vision is 'an Ireland that is committed to the safety and well-being of children, young people and families'. This vision is actively being articulated through our shared focus on strengthening and developing the community based counselling and psychotherapy sector that supports the wellbeing of children and families; and the communities in which they live.

As a network of services working together the AACPI can greatly enhance and advocate for the improvement in delivery of these essential services. I am focused on creating and maintaining a partnership approach between your services and Tusla. I sincerely believe such joint working between us will deliver better long-term planning, maximise the available resources; and most importantly enhance the value for children and families. The ultimate measure of our success will be an improvement in their outcomes.

Tusla and your services in the community and voluntary sector operate in a complicated environment. 2018 in particular has seen new governance requirements and legislation with the recent introduction of mandatory reporting under Children's First and the introduction of GDPR in relation to Data Protection. I'd like to particularly thank you for your efforts and engagement with Tusla this year in relation to the introduction of our new Service Level Agreement. We appreciate your focus and that of your Boards in relation to meeting important standards with regard to governance and compliance. Your commitment to membership of the AACPI further demonstrates your focus on maintaining both good clinical standards and governance standards. In relation to the development of Commissioning by Tusla I'd like to thank the AACPI for agreeing to join our Commissioning Working Group, which is a forum for services in the community and voluntary sector to inform and guide Tusla's commissioning approach and decision making.

I'd like to sincerely thank you for providing safe, warm, non-judgmental and accessible spaces within your communities to those who need them and the essential professional expertise offered by your services. Thank you in particular to your Board, the Chair, Marian Keigher and both Ger Matthews and Michelle McCafferty who are a constant support to Tusla and represent the AACPI so well in their roles.

I look forward to working with the AACPI in the year ahead to further develop our partnership and focus on the improvement of services and outcomes for children and families across the communities we serve.



Chairperson's Foreword

2017 has been a very busy year for the AACPI. We have been working hard to represent and promote the work our member organizations are doing throughout the country. I would like to thank Tusla, in particular Eifion Williams and Deirdre Roche and all those individuals, particularly our National Director, Ger Matthews, whose commitment continues to drive our success. I would also like to thank Michelle McCafferty for her commitment and hard work in ensuring we remain compliant and for the development work of the database.

As a national body, we have a strong voice in representing the work being done by agencies. We have provided Leadership and have been able to represent agencies on National and regional forum; and we have provided support and assistance to ensure agencies can meet Governance requirements and state expectations. Our members work to the highest standards and are accountable to both state and clients.

The provision of agency based counselling and psychotherapy services means that delivery to communities is effective and reliable. Agencies have developed in community settings, and are offering a range of clinical modalities and therapeutic identities; as a result, clients can usually choose and access the Therapeutic approach that best meets their needs.

The work of AACPI facilitates and strengthens the opportunity for local agencies to develop their services to a high standard of quality, commensurate with the best national and international standards and practice while retaining their own autonomy, identity and commitments as aspired to in their own mission. AACPI, through their regular national executive meetings keep ourselves up to date on all and any significant developments to ensure that our member agencies are well informed and competent.

In 2018 we will endeavour to continue meeting the increasing demands for our services, as well as the increasing demands of the sector from a governance point of view. While new GDPR regulations will bring about a lot of challenges, we also welcome the greater levels of protection that will be offered to the client and embrace the positive change.

Marian Keigher
AACPI Chairperson

Financial Overview of 2017

Financial Overview of 2017

We have had a successful year with further establishing the AACPI mission. The finance position of the company is secure and support was received from Tusla of €136,050 (2016 - €92,829). All the expenses were in line with our budgets and prior year's expenditure.

	Jan – Dec 2017
Income	€144,850
Expenditure	€ (109,470)
Profit	€35,380

Our main expenditure during this year was as follows:	€
Wages	32,415
Employer PRSI	3,488
Development & Storm contract	22,540*
IT Database and Finance Consultant	16,580
New rebranding - Printing and Stationary	5,243
Auditor Expenses	3,346
Travel & Entertainment	12,371**

*Database Developments Note:

1. The name change of the company has been updated on our database, AACPI.
2. The speed of the database has been addressed and a number of members are seeing an improvement in this area.
3. We have developed the group reporting area and we will now be collecting group information at a National level in 2018. We have added a category of parents into this report as requested by a number of members. We would like all members to input their group activity so we can represent this information at a National level. This is important work in our communities and currently we do not have a National picture of this activity. This information can be uploaded into our database. We will be presenting a full year group information on this area in 2018.
4. We have developed a separate section for supervision hours. Supervision is an essential part of our sectors work and ensures quality throughout our services. This information has currently not been collected and represented at a National level. This information can be uploaded into our database also. We will be presenting a full year supervision information on this area in 2018.
5. We made visual view changes namely in the counsellor listing screen and session listing screen.
6. We held a training session for our members on these developments in the Ashling Hotel on 5th September 2017.

**Travel & Entertainment:

We have four directors from the country and not Dublin based. These expenses can be split into the following categories;

Travel	3,704
Hotel	7,929
Food and subsistence	738



Company Number: 545085

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd
(A company limited by guarantee, without a share capital)

Directors' Report and Financial Statements

for the year ended 31 December 2017



HLB Ryan Limited
Chartered Accountants and Statutory Auditor
4th Floor, Harmony Court
Harmony Row
Dublin 2

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

(A company limited by guarantee, without a share capital)

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Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

(A company limited by guarantee, without a share capital)

DIRECTORS AND OTHER INFORMATION

Directors	Karl Tooher (Resigned 25 May 2017) Gerry Linnane (Resigned 5 April 2017) Maura Callaghan Marian Keigher Joseph Enright Denise McDermott (Resigned 15 May 2017) Maura Leahy (Resigned 10 March 2017) Marie Ni Dhomhnaill (Appointed 27 September 2017)
Company Secretary	Maura Callaghan (Appointed 5 April 2017) Gerry Linnane (Resigned 5 April 2017)
Company Number	545085
Charity Number	CHY 18950
Registered Office	Unit No. 6, The Village Centre Churchlands Slane Co. Meath
Business Address	Unit No. 6, The Village Centre Churchlands Slane Co. Meath
Auditors	HLB Ryan Limited Chartered Accountants and Statutory Auditor 4th Floor, Harmony Court Harmony Row Dublin 2
Bankers	Bank of Ireland 50-55, Baggot Street Lower, Dublin 2
Solicitors	Liston & Company Argyle house 103-105 Morehampton Road Donnybrook Dublin 4

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

(A company limited by guarantee, without a share capital)

DIRECTORS' REPORT

for the year ended 31 December 2017

The directors present their report and the audited financial statements for the year ended 31 December 2017.

Principal Activity

The principal activity of the company is to establish and maintain an accreditation scheme for counselling agencies.

Previously, it operated under the name, 'The Association of Agency-Based Counselling in Ireland Company Limited by Guarantee'. The company changed its name to 'Association for Agency Based Counselling and Psychotherapy in Ireland Company Limited by Guarantee' on 15th June 2017.

The charity has been granted charitable tax status under Sections 207 and 208 of the Taxes Consolidation Act 1997, Charity No CHY 18950 and is registered with the Charities Regulatory Authority.

There has been no significant change in these activities during the year ended 31 December 2017.

The Company is limited by guarantee not having a share capital.

Financial Results

The surplus for the year after providing for depreciation amounted to €35,380 (2016 - €12,946).

At the end of the year, the company has assets of €71,920 (2016 - €34,670) and liabilities of €5,710 (2016 - €3,840). The net assets of the company have increased by €35,380.

Directors and Secretary

The directors who served throughout the year, except as noted, were as follows:

Karl Tooher (Resigned 25 May 2017)
Gerry Linnane (Resigned 5 April 2017)
Maura Callaghan
Marian Keigher
Joseph Enright
Denise McDermott (Resigned 15 May 2017)
Maura Leahy (Resigned 10 March 2017)
Marie Ni Dhomhnaill (Appointed 27 September 2017)

The secretaries who served during the year were;

Maura Callaghan (Appointed 5 April 2017)
Gerry Linnane (Resigned 5 April 2017)

The company is limited by guarantee and does not have any share capital. Therefore the directors and secretary who served during the period did not have a beneficial interest in the company.

In accordance with the Articles of Association, at the first Annual General Meeting, all the directors shall retire from office. At the Annual General Meeting in every subsequent year, one-third of the Directors for the time being shall retire from office. A retiring Director shall be eligible for re-election.

Future Developments

The directors are not expecting to make any significant changes in the nature of the business in the near future.

Post Balance Sheet Events

There have been no significant events affecting the company since the year end.

Political Contributions

The company did not make any disclosable political donations in the current year.

Auditors

The auditors, HLB Ryan Limited, (Chartered Accountants) have indicated their willingness to continue in office in accordance with the provisions of section 383(2) of the Companies Act 2014.

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

(A company limited by guarantee, without a share capital)

DIRECTORS' REPORT

for the year ended 31 December 2017

Statement on Relevant Audit Information

In accordance with Section 330 of the Companies Act 2014, so far as each person who was a director at the date of approving this report is aware, there is no relevant audit information, being information needed by the auditor in connection with preparing its report, of which the auditor is unaware. Having made enquiries of fellow directors and the group's auditor, each director have taken all the steps he/she is obliged to take as a director in order to make himself/herself aware of any relevant audit information and to establish that the auditor is aware of the information.

Accounting Records

To ensure that adequate accounting records are kept in accordance with sections 281 to 285 of the Companies Act 2014, the directors have contracted the services of a subcontractor and have maintained appropriate computerised accounting systems. The accounting records are maintained at the company's office at Unit No. 6, The Village Centre, Churchlands, Slane, Co. Meath.

Signed on behalf of the board

Marian Keigher
Director

Maura Callaghan
Director

Date: _____

Date: _____

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

(A company limited by guarantee, without a share capital)

DIRECTORS' RESPONSIBILITIES STATEMENT

for the year ended 31 December 2017

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council and promulgated by Chartered Accountants Ireland. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the company financial statements and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy and enable them to ensure that the financial statements and Directors' Report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in Ireland governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

In so far as the directors are aware:

- there is no relevant audit information (information needed by the company's auditor in connection with preparing the auditor's report) of which the company's auditor is unaware, and
- the directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the company's auditor is aware of that information.

Signed on behalf of the board

Marian Keigher
Director

Maura Callaghan
Director

Date: _____

Date: _____

INDEPENDENT AUDITOR'S REPORT

to the Members of Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

(A company limited by guarantee, without a share capital)

Report on the audit of the financial statements

Opinion

We have audited the financial statements of Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd ('the company') for the year ended 31 December 2017 which comprise the Income and Expenditure Account, the Balance Sheet, the Reconciliation of Members' Funds and the related notes to the financial statements, including a summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish Law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2017 and of its surplus for the year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and the Provisions Available for Small Entities, in the circumstances set out in note 5 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which ISAs (Ireland) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other Information

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2014

Based solely on the work undertaken in the course of the audit, we report that:

- the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- in our opinion, the Directors' Report has been prepared in accordance with the Companies Act 2014.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited. The financial statements are in agreement with the accounting records.

INDEPENDENT AUDITOR'S REPORT

to the Members of Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

(A company limited by guarantee, without a share capital)

Matters on which we are required to report by exception

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Report. The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

Respective responsibilities

Responsibilities of directors for the financial statements

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to the going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operation, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is contained in the appendix to this report, located at page 9, which is to be read as an integral part of our report.

The purpose of our audit work and to whom we owe our responsibilities

Our report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

Derek Ryan

for and on behalf of

HLB RYAN LIMITED

Chartered Accountants and Statutory Auditor

4th Floor, Harmony Court

Harmony Row

Dublin 2

Date: _____

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

APPENDIX TO THE INDEPENDENT AUDITOR'S REPORT

Further information regarding the scope of our responsibilities as auditor

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as going concerns. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the company to cease to continue as going concerns.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd
(A company limited by guarantee, without a share capital)

INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 December 2017

	Notes	2017 €	2016 €
Income		144,850	98,079
Expenditure		(109,470)	(85,133)
Surplus for the year		<u>35,380</u>	<u>12,946</u>
Total Comprehensive Income		<u><u>35,380</u></u>	<u><u>12,946</u></u>

Approved by the board on _____ and signed on its behalf by:

Marian Keigher
Director

Maura Callaghan
Director

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

(A company limited by guarantee, without a share capital)

BALANCE SHEET

as at 31 December 2017

	Notes	2017 €	2016 €
Fixed Assets			
Tangible assets	8	205	988
Current Assets			
Debtors	9	8,606	1,645
Cash and cash equivalents		63,109	32,037
		71,715	33,682
Creditors: Amounts falling due within one year	10	(5,710)	(3,840)
Net Current Assets		66,005	29,842
Total Assets less Current Liabilities		66,210	30,830
Reserves			
Income and expenditure account		66,210	30,830
Members' Funds		66,210	30,830

The financial statements have been prepared in accordance with the small companies' regime.

Approved by the board on _____ and signed on its behalf by:

Marian Keigher
Director

Maura Callaghan
Director

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

(A company limited by guarantee, without a share capital)

RECONCILIATION OF MEMBERS' FUNDS

as at 31 December 2017

	Retained surplus	Total
	€	€
At 1 January 2016	17,884	17,884
Surplus for the year	12,946	12,946
At 31 December 2016	30,830	30,830
Surplus for the year	35,380	35,380
At 31 December 2017	66,210	66,210

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

(A company limited by guarantee, without a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2017

1. GENERAL INFORMATION

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd is a company limited by guarantee incorporated in Republic of Ireland. Unit 6, The Village Centre, Churchlands, Slane, Co. Meath is the registered office and business address. The nature of the company's operations and its principal activities are set out in the Directors' Report. The financial statements have been presented in Euro (€) which is also the functional currency of the company.

2. ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

Statement of compliance

The financial statements of the company for the year ended 31 December 2017 have been prepared on the going concern basis and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (FRS 102).

Basis of preparation

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention except for certain properties and financial instruments that are measured at revalued amounts or fair values, as explained in the accounting policies below. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council and promulgated by Chartered Accountants Ireland.

Cash flow statement

The company has availed of the exemption in FRS 102 from the requirement to prepare a Cash Flow Statement because it is classified as a small company.

Income

Income comprises total contributions from state agencies, membership subscriptions and conference fees.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings and equipment	- 25% Straight line
----------------------------------	---------------------

The carrying values of tangible fixed assets are reviewed annually for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

Trade and other debtors

Trade and other debtors are recognised initially at transaction price (including transaction costs) unless a financing arrangement exists in which case they are measured at the present value of future receipts discounted at a market rate. Subsequently these are measured at amortised cost less any provision for impairment. A provision for impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. All movements in the level of the provision required are recognised in the profit and loss.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and in hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the Balance Sheet bank overdrafts are shown within Creditors.

Trade and other creditors

Trade and other creditors are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

(A company limited by guarantee, without a share capital)

NOTES TO THE FINANCIAL STATEMENTS

continued

for the year ended 31 December 2017

Taxation

The company is limited by guarantee under the Companies Acts 2014 and is not established for the profit or gain of its members. The company is solely trading for the mutual benefit of its members and accordingly is not liable to Corporation Tax in the current period.

3. SIGNIFICANT ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

Estimates and judgements made in the process of preparing the entity financial statements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The directors make estimates and assumptions concerning the future in the process of preparing the entity financial statements. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are addressed below;

(i) Useful economic lives of tangible fixed assets

The annual depreciation on tangible fixed assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reviewed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See Note 10 for the carrying amount of the tangible fixed assets, and Note 2 for the useful economic lives for each class of tangible fixed asset.

(ii) Provisions and accruals

Provisions are recognized when the Company has a present obligation (legal or constructive) as a result of a past event, it is probable that the Company will be required to settle the probable outflow of resources, and a reliable estimate can be made of the amount of the obligation.

(iii) Prepayments

Prepayments have been estimated based on payments made in one period, for goods and / or services which the company expects to receive the benefit in a future period. The basis of estimation used by the company has been formed by a calculation of the number of days to which the expense relates, and therefore the deferral of this expense.

4. GOING CONCERN

The company is in surplus in the amount of €35,380 and as at 31 December 2017, the company had net assets of €66,210. Based on the approved grant income over the next 12 months, cash at bank and ongoing membership income, the Directors are satisfied that the company has adequate resources to continue for at least 12 months from the date of approval of these Financial Statements and it is appropriate to adopt the going concern basis in the preparation of the financial statements.

5. PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature, we use our auditors to assist with the preparation of the financial statements.

6. OPERATING SURPLUS

	2017	2016
	€	€
Operating surplus is stated after charging:		
Depreciation of tangible fixed assets	522	783

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

(A company limited by guarantee, without a share capital)

NOTES TO THE FINANCIAL STATEMENTS

continued

for the year ended 31 December 2017

7. EMPLOYEES

The average monthly number of employees, including directors, during the year was as follows:

	2017 Number	2016 Number
Management & administration	1	1

8. TANGIBLE FIXED ASSETS

	Fixtures, fittings and equipment €	Total €
Cost		
At 31 December 2017	3,131	3,131
Depreciation		
At 1 January 2017	2,143	2,143
Charge for the year	783	783
At 31 December 2017	2,926	2,926
Net book value		
At 31 December 2017	205	205
At 31 December 2016	988	988

9. DEBTORS

	2017 €	2016 €
Prepayments	8,606	1,645

10. CREDITORS

	2017 €	2016 €
Amounts falling due within one year		
Trade creditors	1,705	812
Taxation	1,027	756
Other creditors	-	52
Accruals	2,978	2,020
Deferred Income	-	200
	5,710	3,840

11. CAPITAL COMMITMENTS

The company had no material capital commitments at the year-ended 31 December 2017.

12. RELATED PARTY TRANSACTIONS

Michelle McCafferty, a contractor who acts as the company's Financial Advisor and Database Administrator, would be considered a key member of the management personnel and therefore would be considered a related party. Michelle McCafferty was paid an amount of €16,580 during the period ending 31 December 2017.

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

(A company limited by guarantee, without a share capital)

NOTES TO THE FINANCIAL STATEMENTS

continued

for the year ended 31 December 2017

13. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the company since the year-end.

14. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the board of directors on _____.

ASSOCIATION FOR AGENCY-BASED COUNSELLING & PSYCHOTHERAPY IN IRELAND LTD
(A company limited by guarantee, without a share capital)

SUPPLEMENTARY INFORMATION

RELATING TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

NOT COVERED BY THE REPORT OF THE AUDITORS

THE FOLLOWING PAGES DO NOT FORM PART OF THE AUDITED FINANCIAL STATEMENTS

Association for Agency-Based Counselling & Psychotherapy in Ireland Ltd

(A company limited by guarantee, without a share capital)

SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

DETAILED INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 December 2017

	2017	2016
	€	€
Income		
Member Subscriptions	5,000	5,250
Conference fees	3,800	-
Tusla	136,050	92,829
	<u>144,850</u>	<u>98,079</u>
Expenditure		
Wages and salaries	32,415	31,500
Social welfare costs	3,488	3,386
Staff training	2,090	-
Rent payable	3,600	3,600
Insurance	1,137	251
Light and heat	1,002	1,218
Repairs and maintenance	1,000	-
Printing, postage and stationery	5,243	4,845
Advertising	180	-
Telephone	1,628	1,501
Computer costs	22,540	5,883
Hire of equipment	1,542	1,542
Travelling and entertainment	12,371	10,774
Legal and professional	-	481
Consultancy fees	16,580	16,214
Bank charges	189	266
General expenses	77	3
Subscriptions	520	406
Auditor's remuneration	3,346	2,480
Depreciation	522	783
	<u>109,470</u>	<u>85,133</u>
Net surplus	<u>35,380</u>	<u>12,946</u>



Association for Agency-Based Counselling
& Psychotherapy in Ireland Ltd

Database Report 2017

Michelle Mc Cafferty

Consultant Report

12th March 2018



Association for Agency-Based Counselling
& Psychotherapy in Ireland Ltd

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Association for Agency-Based Counselling
& Psychotherapy in Ireland Ltd

Introduction

We currently have 21 agencies feeding their client information into the database (23 Agencies reported in 2016). Two agencies has closed during 2017; Relationships Ireland and Oasis Counselling Service.

The agencies involved in our report;

1. Pro Consult, Galway
2. Knock Counselling Centre, Mayo
3. Cork Counselling Centre, Cork
4. Turning Point, Dublin
5. Dundalk Counselling Centre, Dundalk
6. Boyle Counselling and Psychotherapy Centre, Roscommon
7. Northside Counselling Service, Dublin
8. The Family Centre Castlebar, Mayo
9. St Brigid's Family and Community Centre, Waterford
10. Clanwilliam Institute, Dublin
11. Vita House Family Centre, Roscommon
12. Cork Marriage Counselling Centre, Cork
13. Genesis Counselling Centre, Dublin
14. Southwest Counselling, Kerry
15. Limerick Social Service Council, Limerick
16. Beacon of Light Counselling Centre, Dublin



Association for Agency-Based Counselling
& Psychotherapy in Ireland Ltd

17. CARI Foundation, Dublin and Cork
18. An Cosán, Dublin
19. Kerry Adolescents Counselling Centre, Kerry
20. Family Life Centre, Ferns
21. Village Counselling Service, Dublin

Statistics at a glance;

Statistic	2017	2016	Difference
Number of clients	8176	10123	-1947
Total sessions	75719	80904	-5185
Sessions attended	48989	64925	-15936
Tusla clients	5115	6169	-1054
Tusla sessions	29587	34530	-4943
Under 18's	2055	2136	-81
At risk clients	1215	603	+612
Child Protection	108	384	-276
Waiting list	35 days	34 days	+1 days

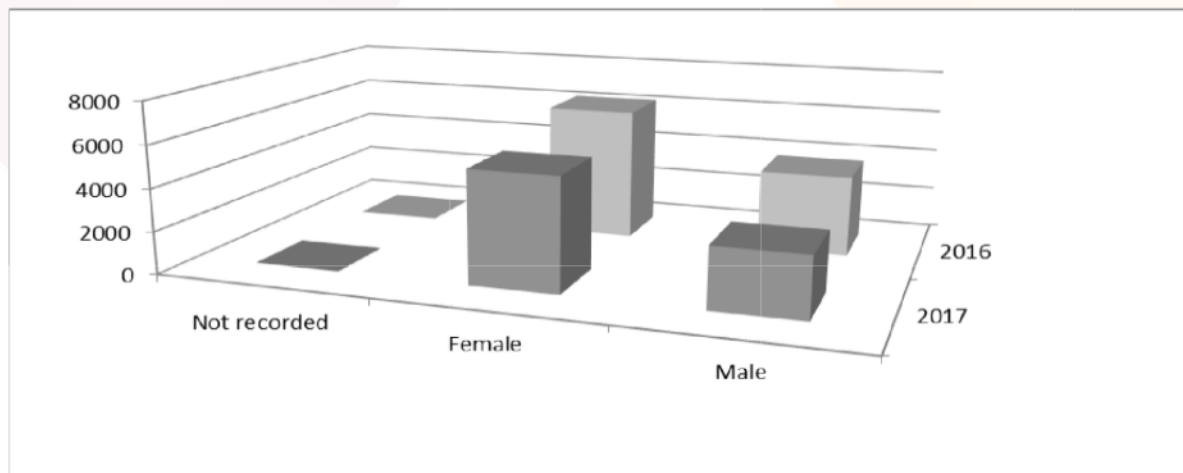
We appreciate all the hard work each agency makes to enter their statistical information so we can produce a National picture of what is happening in our sector.



Association for Agency-Based Counselling
& Psychotherapy in Ireland Ltd

Gender

Gender	2017		2016	
	Number of Clients	Percentage of Total	Number of Clients	Percentage of Total
Not recorded	12	0%	6	0.1%
Female	5313	65%	6303	62%
Male	2851	35%	3814	38%
Total	8176	100%	10123	100%



We see the largest gender presenting for counselling is female at 65% remaining the same as 2016. There is a reported decrease in male 35% (2016 38%) attending the services. This is a trend in this category over the last number of years. The above information relates to new client activity in 2017.

If we include clients that return to the service from previous years then we see the following attendance:

Gender	Number of Clients 2017	Percentage of Total	Number of Clients 2016	Percentage of Total
Not recorded	18	0%	14	0%
Female	7677	68%	7616	63%
Male	3666	32%	4486	37%
Total	11361	100%	12116	100%

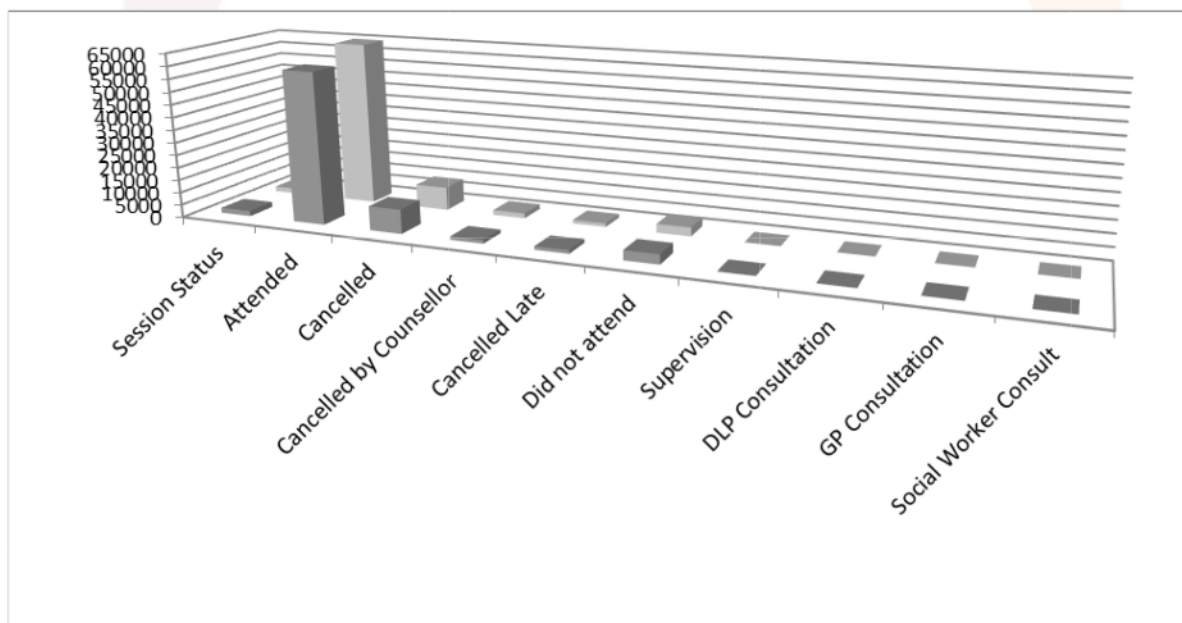


Association for Agency-Based Counselling
& Psychotherapy in Ireland Ltd

Session attendance

Session Status	2017		2016	
	Number of Sessions	Percentage of Total Sessions	Number of Sessions	Percentage of Total Session
Attended	59668	79%	64925	80%
Cancelled	9514	13%	9182	11%
Cancelled by Counsellor	1359	2%	1928	2%
Cancelled Late	1366	2%	1405	2%
Did not attend	3771	5%	3414	4%
Supervision	0	0%	0	0%
DLP Consultation	14	0.02%	15	0.02%
GP Consultation	17	0.02%	10	0.01%
Social worker Consult	10	0.01%	25	0.03%
Total	75719	100%	80904	100%

We see from the above information that attendance at sessions has decreased to 79% from 80% in 2016. Cancelled appointments has increased to 13% from 11% in 2016, cancelled late appointments has remained unchanged at 2%. Did not attends has increased to 5% from 4% in 2016.





Association for Agency-Based Counselling
& Psychotherapy in Ireland Ltd

Funding agency

Episode Funding Agency	2017		2016	
	Number of Clients	Number of Sessions	Number of Clients	Number of Sessions
Not recorded	437	2309	391	2,073
Billing Agency	6	35	4	23
Drugs task force	2	70	0	0
EAP	38	177	24	107
Family Centre	242	1284	275	983
HSE	138	453	61	343
National Lottery	96	511	207	933
None	175	1115	220	1545
Other	60	52	14	47
Primary Care	3	13	11	118
Region Dev Prog.	3	13	4	19
Self	1837	13157	2722	22216
TUSLA	5115	29587	6169	34530
Victims of crime	18	186	17	138
Youth Service	6	27	4	17
Total	8176	48989	10123	63092

Number of funded Clients

We see from the above information that the number of clients has decreased for Tusla to 5,115 funded clients from 6,169 in 2016. There has been in decrease in self-funded clients to 1,837 client from 2,722 in 2016. We have a decrease in client numbers due to the closure of 2 agencies in 2017.

Number of funded sessions

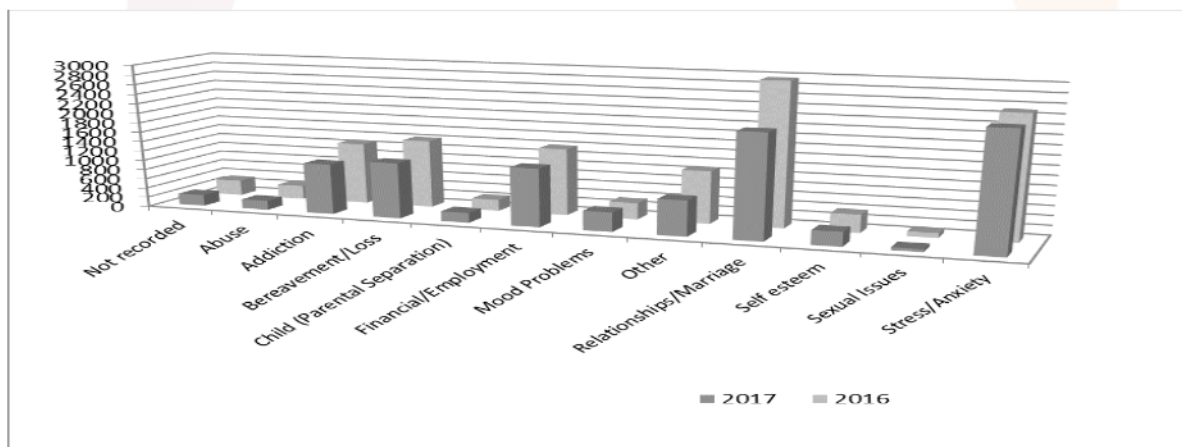
We see from the above information that the number of funded sessions in the Tusla has decreased to 29,587 session from 34,530 session in 2016. Self-funded session has decreased to 13,216 sessions from 22,216 in 2016. We have a decrease in client sessions due to the closure of 2 agencies in 2017.



Association for Agency-Based Counselling
& Psychotherapy in Ireland Ltd

Presenting Issues

Presenting Issue	2017		2016	
	Number of Occurrences	Percentage of Episode	Number of Occurrences	Percentage of Episode
Not recorded	231	2%	322	3%
Abuse	192	2%	283	2%
Addiction	1048	10%	1279	10%
Bereavement/Loss	1152	11%	1415	12%
Child (Parental Separation)	204	2%	236	2%
Financial Difficulties/Employ	1201	12%	1389	11%
Mood Problems	398	4%	343	3%
Other	729	7%	1089	9%
Relationships/Marriage	2133	21%	2951	24%
Self esteem	295	3%	377	3%
Sexual Issues	57	1%	100	1%
Stress/Anxiety	2408	24%	2512	20%
Total	10048	100%	12296	100%



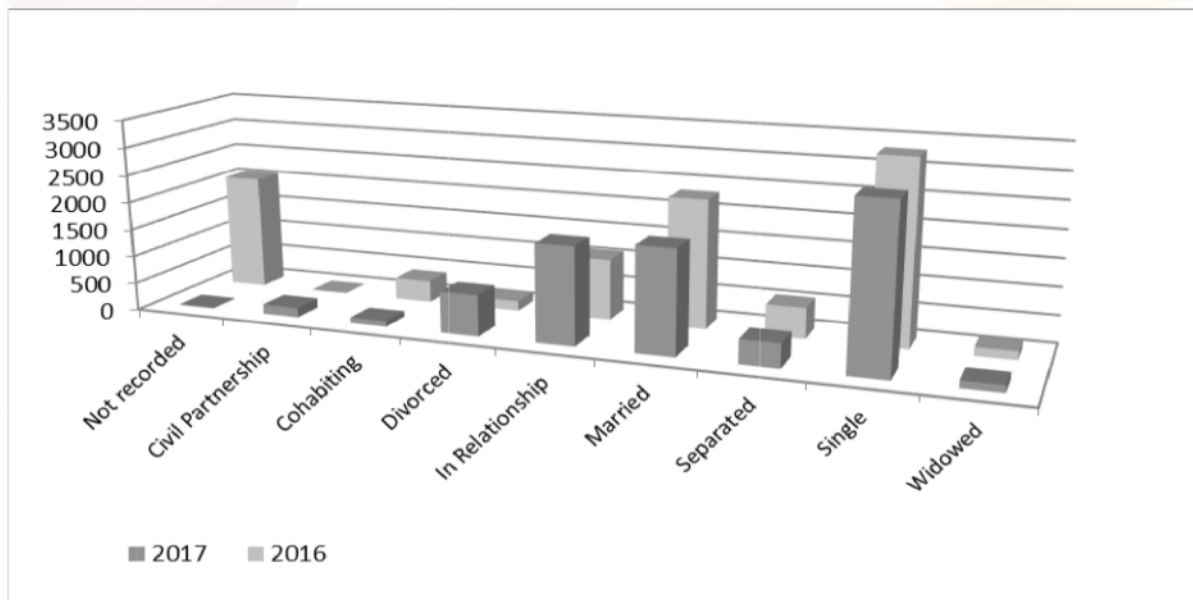
We see from the above information that the highest presenting issues is Relationship and Marriage at 21% down from 24% in 2016, Bereavement/loss has decrease to 11%, Stress and Anxiety has increased to 24%, and Financial difficulties has increase to 12% from 2%. Children (parental separation) has remained the same at 2%. Two percent of agencies are not recording presenting issues.



Association for Agency-Based Counselling
& Psychotherapy in Ireland Ltd

Relationship status

Relationship Status	2017		2016	
	Number of Clients	Percentage of Total	Number of Clients	Percentage of Total
Not recorded	14	0%	2089	21%
Civil Partnership	176	2%	10	0%
Cohabiting	100	1%	394	4%
Divorced	748	9%	180	2%
In Relationship	1758	22%	1105	11%
Married	1870	23%	2324	23%
Separated	436	5%	563	6%
Single	2944	36%	3301	33%
Widowed	129	2%	157	2%
Total	8175	100%	10123	100%



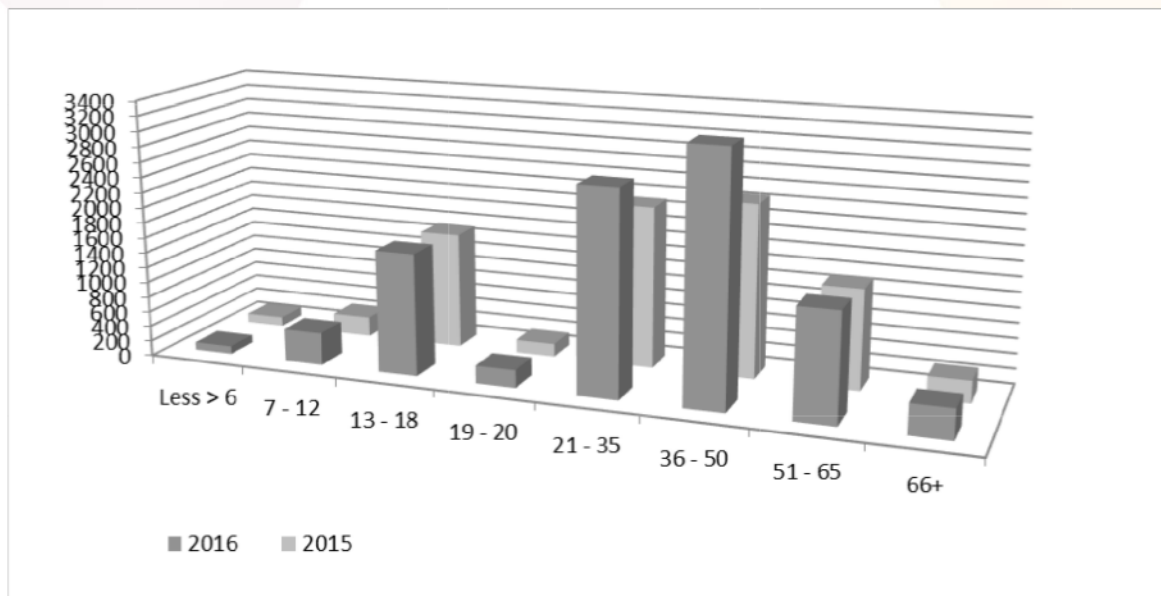
We see from the above information that clients coming to our service are mainly in the Single category at 36% up from 33% in 2016, Married category has remained the same at 23% In relationship category has up to 22% from 11% in 2016. We also see an increase in civil partnership and in divorced percentages.



Association for Agency-Based Counselling
& Psychotherapy in Ireland Ltd

Age category

Age Grouping (years)	2017		2016	
	Number of Clients	Percentage of Total	Number of Clients	Percentage of Total
Less > 6	289	4%	104	1%
7 - 12	342	4%	427	4%
13 - 18	1424	17%	1605	16%
19 - 20	241	3%	235	2%
21 - 35	2018	25%	2669	26%
36 - 50	2489	30%	3259	32%
51 - 65	1110	14%	1427	14%
66+	263	3%	397	4%
Total	8176	100%	10123	100%



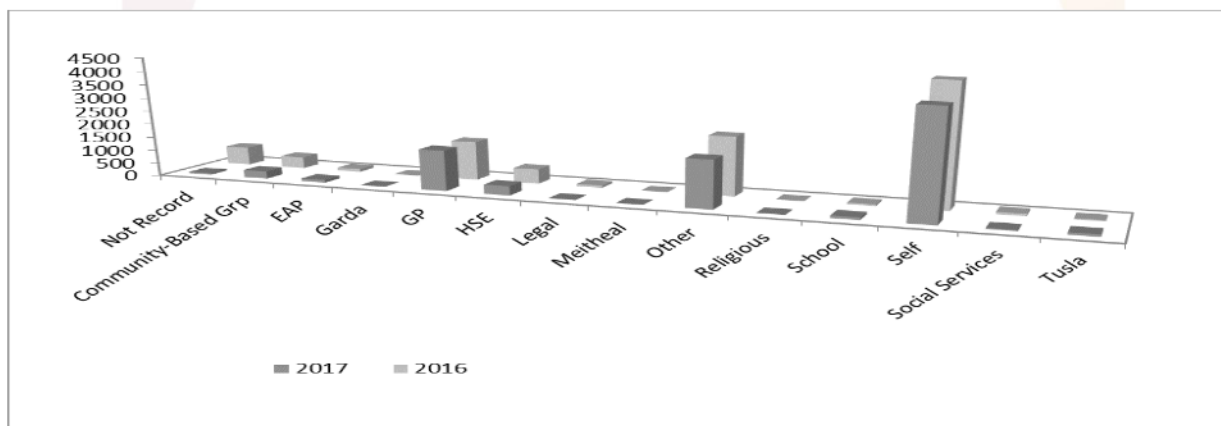
We see from the above information that the main age group using our services is 36-50yrs, this represents 30% of clients this is a decrease of 2% on last year's figure which was 32%. We have seen an increase in the age group 13-18yrs to 17% from 16% in 2016 and >6 years to 4% from 1% in 2016. We have seen a decreased in +66yrs age category down 1% to 3%.



Association for Agency-Based Counselling
& Psychotherapy in Ireland Ltd

Referral Source:

Episode Referral Source	2017		2016	
	Number of Referrals	Percentage of Total	Number of Referrals	Percentage of Total
Not recorded by agency	51	1%	683	7%
Community-Based Group	276	3%	430	4%
EAP	102	1%	107	1%
Garda	6	0%	5	0%
GP	1497	18%	1444	14%
HSE	343	4%	543	5%
Legal	11	0%	85	1%
Meitheal	2	0%	1	0%
Other	1754	21%	2180	22%
Religious	0	0%	7	0%
School	90	1%	58	1%
Self	3925	48%	4462	44%
Social Services	36	0%	79	1%
Tusla	83	1%	39	0%
Total	8176	100%	10123	100%



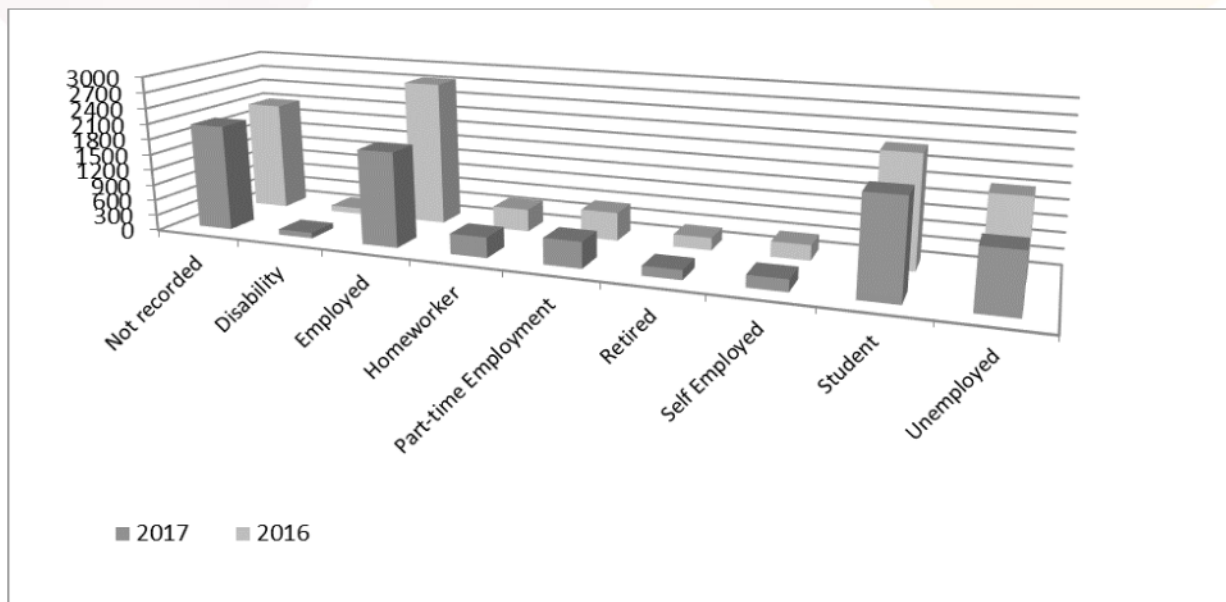
We see from the above information that clients are continuing to refer themselves to the services 48% up from 44% in 2016. We have seen an increase in GP referrals to 18% from 14% in 2016.



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Employment Status

Employment Status	2017		2016	
	Number of Clients	Percentage of Total	Number of Clients	Percentage of Total
Not record by agency	2030	25%	2110	21%
Disability	105	1%	115	1%
Employed	1810	22%	2763	27%
Homeworker	387	5%	431	4%
Part-time Employment	495	6%	541	5%
Retired	182	2%	237	2%
Self Employed	225	3%	291	3%
Student	1825	22%	2116	21%
Unemployed	1116	14%	1519	15%
Total	8175	100%	10123	100%



We see from the above information that the main decrease is in employed service users to 24% from 27% in 2016. Students and part-time employed service users has increased their use to 22% / 6% from 21% / 5% in 2016.



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Risk Assessment

Risk Assessment	2017		2016	
	Number of Occurrences	Percentage of Episode	Number of Occurrences	Percentage of Episode
None	5776	70.65%	6442	65.27%
Risk Cases	1215	14.86%	2442	24.74%
	6991	85.51%	8884	90.01%
Risk of self-harm - Mild	189	2.31%	206	2.15%
Risk of self-harm - Moderate	31	0.38%	44	0.35%
Risk of self-harm - Severe	11	0.13%	23	0.28%
	231	2.83%	273	2.77%
Risk of Suicide - Mild	504	6.16%	351	3.56%
Risk of Suicide - Moderate	27	0.33%	24	0.24%
Risk of Suicide - Severe	8	0.10%	8	0.08%
	539	6.59%	383	3.88%
Risk to others - Mild	424	5.19%	303	3.07%
Risk to others - Moderate	17	0.21%	21	0.21%
Risk to others - Severe	4	0.05%	6	0.06%
	445	5.44%	330	3.34%

We see from the above information that a high percentage of cases have no risk associated 70%. A 15% Risk has been recorded by agencies.

There has been an increase in the number of clients presenting with the risk of mild self-harm during the year 2.31% compared to 2.13% in 2016, this is the second year we are seeing an increase, but we are seeing less severe self-harm clients. There is an increased number of clients relating to mild and moderate risk of suicide 6.16% from 3.56% in 2016. We have seen an increase in risk to others also to 5.44% from 3.34%. That is all 3 categories of risk increased.



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Child Protection

Child Protection Issues	2017		2016	
	Number of Episodes	Percentage of Total	Number of Episodes	Percentage of Total
No	7575	98.59%	9205	96.00%
Yes	108	1.41%	384	4.00%
Total	7683	100%	9589	100%

Cases Reported by Agency	2017		2016	
	Number of Episodes	Percentage of Total	Number of Episodes	Percentage of Total
Cases already reported	28	25.93%	0	0%
No	54	50.00%	338	88%
Yes	26	24.07%	46	12%
Total	108	100%	384	100%

Cases Referred to Social dept	2017		2016	
	Number of Episodes	Percentage of Total	Number of Episodes	Percentage of Total
No	69	63.89%	345	90%
Yes	39	36.11%	39	10%
Total	108	100%	384	100%

We see from the above information that 98.5% (2016 - 96%) of clients presenting to the service had no child protection issues.

We see 1.5% of cases where Child protection issues were recorded. From this 1.5% (108 cases) 24% of them were reported to the relevant agency and 36% were referred to Social work department.



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Episode Classification

Episode Category	2017		2016	
	Number of Episodes	Percentage of Total	Number of Episodes	Percentage of Total
Not recorded	585	7%	665	7%
Adolescent	1207	15%	1323	13%
Adult	5346	65%	6279	62%
Child	395	5%	427	4%
Couple	454	6%	1182	12%
Family	192	2%	247	2%
Total	8179	100.00%	10123	100.00%

We see from the above information that the adult category is the leading category at 65% (2016 62%). Adolescent are the next category at 15% up from last year 13% 2016. Couple is down to 6% from 12% in 2016.

Waiting list – Average length of time client is on a waiting list

	2017	2016	2015	2014
	Days	Days	Days	Days
From Contact until Assessment	18	15	13	28
From Assessment to First Session	17	19	18	14
From Contact to First Session	35	34	30	33



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County of residency of client:

County of Residency	2017		2016	
	Number of Clients	% of Total	Number of Clients	% of Total
Not recorded	39	0.48%	380	3.75%
Antrim	0	0.00%	2	0.02%
Armagh	8	0.10%	1	0.01%
Carlow	4	0.05%	15	0.15%
Cavan	8	0.10%	4	0.04%
Clare	67	0.82%	61	0.60%
Cork	1302	15.92%	1941	19.17%
Donegal	2	0.02%	2	0.02%
Down	6	0.07%	4	0.04%
Dublin	2726	33.33%	3849	38.02%
Galway	296	3.62%	334	3.30%
Kerry	697	8.52%	544	5.37%
Kildare	92	1.12%	110	1.09%
Kilkenny	52	0.64%	54	0.53%
Laois	10	0.12%	14	0.14%
Leitrim	43	0.53%	62	0.61%
Limerick	625	7.64%	645	6.37%
Longford	8	0.10%	8	0.08%
Louth	500	6.11%	397	3.92%
Mayo	567	6.93%	749	7.40%
Meath	52	0.64%	69	0.68%
Monaghan	76	0.93%	58	0.57%
Offaly	8	0.10%	11	0.11%
Roscommon	237	2.90%	273	2.70%
Sligo	69	0.84%	62	0.61%
Tipperary	22	0.27%	28	0.28%
Tyrone	1	0.01%	0	0.00%
Waterford	324	3.96%	222	2.19%
Westmeath	17	0.21%	101	1.00%
Wexford	266	3.25%	18	0.18%
Wicklow	55	0.67%	105	1.04%
Total	8179	100%	10123	100%

A high percentage of our services are Dublin 33%, Cork 16%, Mayo 7%, Limerick 8%, Kerry 9%, Louth 6%, Waterford 4% and Roscommon 3%



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Episode by Nationality

Nationality	Number Clients	Percentage of Total
Afghanistan	1	0.01%
Algeria	2	0.02%
Argentina	1	0.01%
Australia	8	0.10%
Bangladesh	1	0.01%
Belgium	2	0.02%
Brazil	26	0.32%
Bulgaria	1	0.01%
Canada	11	0.13%
Chile	1	0.01%
China	1	0.01%
Congo	2	0.02%
Croatia	4	0.05%
Cuba	1	0.01%
Czech Republic	6	0.07%
Denmark	2	0.02%
Egypt	1	0.01%
Estonia	2	0.02%
Finland	3	0.04%
France	12	0.15%
Germany	21	0.26%
Ghana	1	0.01%
Great Britain	61	0.75%
Greece	3	0.04%
Guyana	1	0.01%
Hungary	2	0.02%
India	7	0.09%
Iran	2	0.02%
Iraq	4	0.05%
Ireland	5985	73.20%
Israel	1	0.01%

Nationality	Number of Clients	Percentage of Total
Italy	17	0.21%
Japan	2	0.02%
Kuwait	1	0.01%
Latvia	6	0.07%
Liechtenstein	1	0.01%
Liberia	1	0.01%
Libya	1	0.01%
Lithuania	21	0.26%
Malaysia	2	0.02%
Malta	1	0.01%
Mauritius	1	0.01%
Moldova	1	0.01%
Mauritius	2	0.02%
Netherlands	2	0.02%
Namibia	1	0.01%
Niger	1	0.01%
Nigeria	13	0.16%
Norway	3	0.04%
Not Recorded	1830	22.38%
Pakistan	7	0.09%
Philippines	4	0.05%
Poland	68	0.83%
Portugal	4	0.05%
Romania	9	0.11%
Peru	1	0.01%

AACPI National Director's Report

I would like to begin with what we feel was the highlight of the year, our National Counselling Conference was held on 27th September at the Ashling Hotel.

On the day we had Minister Katherine Zappone open the conference. She spoke about the importance and value of the great services our membership provides to the community.

We were really pleased with the amount of positive feedback we received throughout the day and following the conference. I doubt anyone left the conference not having a full and rich understanding of what projective identification meant.

There was opulence to the day and it was lovely that so many got involved and volunteered to work with Robin.

As always the Ashling hotel did a great job and provided a lovely lunch, tea, coffee and treats throughout the day.

On January 10th we held an EGM to pass 2 resolutions to facilitate the process of changing our company name from AACI to AACPI. (See EGM minutes for more information)

Throughout the year we had several meetings with Eifion Williams and Deirdre Roche and have further cemented our working alliance with them. We hope it is reassuring to you our members that we have established and are maintaining the strategic partnership with Tusla.

One of the first tasks the new board carried out was signing off on our updated policies & procedures. Reassuring to know that we are compliant in terms of governance.

One of the biggest changes was our name change and new logo, both of which have been received well. There was quite a lot of work rolling out our new name & logo. The most challenging facet was completing the process with the bank.

In November the Board of Director's, IT/Finance Consultant and I did a full day on developing our new Strategic Plan 2017 to 2022. It became evident that the fundamental area of development required was to raise the profile of community-based counselling & psychotherapy, not to the community but internally with key stakeholders.

The day led to deciding to invest in our National Director taking on a Diploma in PR, Marketing, Sales & Advertising. I signed up for this training in December and it will commence in February 2018.

Both the Strategic Plan and Marketing Plan are in separate documents in your pack and will be discussed at this meeting.

In the 2017 budget we were hopeful that community-based counselling & psychotherapy sector would be allocated more funding and we were deeply disappointed and concerned when this didn't happen. As a result of this we wrote to Minister Katherine Zappone and expressed our disappointment and concern regarding this decision and requested an urgent meeting with her to which she declined. Out of this we believed it would be beneficial for our members if we asked both Eifion Williams and Deirdre Roche of Tusla Child & Family Agency to facilitate a forum with you our members to assist in addressing concerns around funding and the new contracts. They both committed to facilitating this forum in early 2018.

I would like to personally thank both Eifion Williams and Deirdre Roche for their continued support of

AACPI. I greatly appreciate the time and back-up that they imparted to me during the course of year. Their inclusive style of relating with AACPI has enhanced our belief that we are in fact their strategic partners.

I would also like to thank Michelle McCafferty for her efficiency, skills and excellent ability in the work she does for AACPI. She has worked tirelessly at ensuring we continue to develop our database and are compliant with all governance and financial matters. She has been a great support to me, there is nothing better than trusting and believing that when you hand over a piece of work to be done that you know will be done.

This had been a demanding and thought-provoking year for the Board of Directors. The board numbers have been very low and this has put pressure on all to be in attendance to meetings. I would like to take this opportunity to thank them for their commitment to AACPI and to me as their National Director. A lot has been achieved over the past year and I feel the board have trusted me and given me the space to do my job.

One new member joined the board this year, Maire Ni Dhomhnaill and she has been a great asset to the board. Welcome Maire.

Finally I would like to thank you our members for your continued support of AACPI through challenging times. One of the areas for development is to improve our communications with you and to endeavor to keep you informed about relevant matters in the sector. I feel we have improved in this since November. It's important that you are aware that we value your membership and contribution to AACPI, be that in your attendance to our events and your submission of counselling data.

Ger Matthews

National Director



Association for Agency-Based Counselling
& Psychotherapy in Ireland Ltd

AACPI Current Membership

FM: Full Member AM: Associate Member AF: Affiliate Member

There are 28 member agencies.

An Cosan (AM)
Boyle Counselling & Psychotherapy (FM)
Beacon of Light (FM)
CARI Foundation (FM)
Candle Trust Community (AS)
Cork Marriage Counselling Service (FM)
Cork Counselling Centre (FM)
Clanwilliam Institute (FM)
Dundalk Counselling Centre (FM)
Family Life Services Castlebar (FM)
Family Life Service Ferns (FM)
Fingal Counselling Service (FM)
Genesis (FM)
Hesed House (FM)
The Village Counselling Service (FM)
Knock Counselling Service (FM)
Living Life Counselling Centre (FM)
Turning Point Counselling Service (FM)
Limerick Social Service (AM)
Northside Counselling Service (FM)
Pro-Consult (FM)
Rainbows Ireland (AF)
Kerry Adolescent Counselling Service (FM)
St. Brigid's FCC (FM)
Simon Sure Steps (AM)
Target Counselling Service (FM)
Teenline (AF)
Vita House (FM)

Notes



Notes

