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ASSOCIATION OF AGENCY BASED COUNSELLING LTD

Notice is hereby given that the Annual General Meeting will be held at the Ashling Hotel on Tuesday 17th May 2016 at 10.30am to transact the following business of the Company.

Resolution 1

To accept the minutes of the AGM held on the 26th May 2015

Resolution 2

To receive and adopt the Directors' Report and the financial statements for the year ended 31 December 2015 and the report of the auditors thereon (the "Accounts").

Resolution 3

To re-appoint HLB Ryan and Co as auditors and to authorise the directors to fix their remuneration.

Resolution 4 – Election, Re-election and Retirement of directors

To consider the election of new directors and to note the re-election and retirement of other directors to the Board of AACI.

Re-election

There are no directors eligible for re-election at the 2016 AGM of AACI as they are currently serving their 3-year term.

Retirement - These directors retired during the year;

Catherine Collins

Resolution 5

To transact such other business as may properly come before the Meeting or any adjournment thereof.

Resolution 6

To change the Company Name from The Association of Agency Based Counselling in Ireland to The Association of Agency Based Counselling & Psychotherapy in Ireland.

A member entitled to attend and vote at the above-mentioned meeting is entitled to appoint a proxy to attend and vote in his/her stead. A proxy need not be a member of the company.

All voting is restricted to Full Members ONLY

There are currently 2 places available on the AACI Board of Directors. If you are interested in a position on the Board please apply in writing to the AACI office by the 9th May 2016.

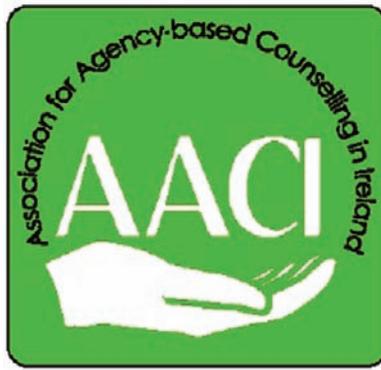
By Order Of The Board, Dated Tuesday 12th April 2016

Gerry Linnane

Company Secretary

Directors

Karl Tooher, Marian Keigher, Maura Callaghan, Joseph Enright, Gerry Linnane.



AGENDA

Annual General Meeting – May 17th 2016

Registration from 10.00 am for 10.30 am start

10.00 – 10.30	Registration/Tea/Coffee and Pastries
10.30 – 10.45	Apologies
	AGM Minutes 2015
	Matters Arising
10.45 – 11.30	Chairperson's Address
	Financial Report (Audited Accounts)
	National Coordinator's Report
	National Database Report
11.30 – 12.00	Jim Gibson Chief Operations Officer Tusla Child & Family Agency & Tusla Officials
12.00 – 12.15	Resolution 6 (Company Name Change)
12.15 – 12.30	Elections
12.30 – 1.00	AOB

Executive AGM Tuesday 26th May 2015

Present:

An Cosan, Beacon of Light, Boyle Counselling, Cork Counselling, Cork Marriage, Clanwilliam, CARI, Dublin Counselling, Dundalk Counselling, Fingal Counselling, IICP, Northside, Turning Point, Pro-Consult, Family Life Castlbar, Liberties, Rainbows Ireland, Knock Counselling, Target Counselling, Relationships Ireland.

Apologies: ICBN, Oasis Counselling, Vita House, Southwest Counselling.

Minutes & Matters Arising:

Minutes Proposed by: Gearoid Manning

Minutes Seconded by: Mary Flaherty

Karl welcomed all and thanked attendees, acknowledged busy schedules. Karl invited any corrections. Typo CAMHS.

Floor Question: Fred McBrides meeting did not happen despite several attempts. Karl answered, several attempts made and we will continue to ask. Will keep you up to date.

Chair Report:

Community Based Counselling is not just a concept, we do make a difference. AACI is made up of local communities. He outlined the importance and impact we make. Challenges of life available to every person, accessible inspection of background or means + (1 Other)

Mentioned the passing of the Referendum and it's importance in equality and change constitution. Mentioned launch in November in Mansion House. Thanked previous board members, Tusla for support acknowledged Bill O'Dea, Brian O'Byrne and Deirdre Roche are accessible and supportive. Thanked Michelle McCafferty for voluntary work on finances and database. Thanked all members of the board and National Co-ordinator – works on her own in unchartered territory – Thanked Ger for all her work, development of her role, reaching all targets. Karl looks forward to growing and promoting the AACI.

Treasurer's Report:

Michelle read to the floor, pages 12 & 13 of 2014 accounts. She explained all on P97. A prior year's invoice of €6,100 relates to the time of set up of AACI database but only submitted in 2014.

Questions

Michael Burke queried Storm Contract and commented on how slow site is. We are working on it and Michelle hopes it will be sorted in the next few weeks.

Proposed: Colm O'Connor

Second: Dermot Hughes

National Co-ordinator's Report:

Ger completed her first year as National Coordinator in April 2015.

Events: June 2014 - 2 days with Sheila Cahill on Governance and signing up to the Fundraising Principals.

Launch of AACI with James Reilly and Mary Coughlan and her openness and honesty and how counselling changed her life.

Website was also launched. We can now manage the content of our website that allows us to keep it updated.

AACI Standards & Criteria have been streamlined and updated.

Our Strategic Plan 2014-2017 was launched by Minister James Reilly and we are on track with the plan.

Update Data Training Day in February 2015 with Storm present was very useful. It helped us identify where further development of the system is needed and we also formed a new document; 'Most Frequently Asked Questions' that will be circulated to new database users.

Membership categories restructured – Full, Associate and Affiliate Membership available now. This does not affect or change the standards.

There are 32 Members, 28 Full, 2 Associate & 2 Affiliate members.

There are potentially 10 in new members in the application process.

April – Board day of training on governance with Sheila Cahill – This was a very informative day for the Board and it helped identify immediate areas for developing.

Future:

Strategic Plan 2014 to 2017; We are on schedule with the plan. We will be organising networking events for the year ahead.

Continue to build the profile of community- based counselling nationally.

Our first National Counselling Conference will take place in the Ashling Hotel – November 11th 2015. We are currently sourcing key speakers for the event.

Ger spoke about putting together a Position Paper to promote the value of community-based counselling services. There is a networking discussion group taking place after lunch to start this process.

Today, afternoon we want to hear what you have to say .
Karl Thanked Ger and noted all that has been achieved.

Ger thanked the board for all their support especially Karl and Michelle. Working on her own, so great to be able to access support especially as she is on her own. Acknowledged support of Tusla especially Bill O'Dea, Brian O'Byrne and Deirdre Roche. She thanked our members for their continued support and engagement with the AACI and she looks forward to working with all in the coming year.

Questions /Comments:

M Flaherty would like training on standards and sharing of same by other organisations.

Karl replied – we are building our own model – we would appreciate feedback of whats helpful and some not helpful.

Feedback invited.

Colm O'Connor: Comment on Parent Body being members.

Ger answered: Specific Criteria

Karl: People can't be full members of parent body as they can't support/guarantee standards.

Database Report:

Since 2011. Reflects commiittment and evidene base.

Note: (Not recording) take out as option on form, unknown would be better option. We believe we are underselling ourselves as all members not providing data.

Import of data from Excel.

Colm: Wondered why stats from Cork not including as they were inputed.

Mary F: Are stats not evidence in themselves

(Training) Stats evidenced based (evidenced based service)

Karl answered – depends on what powers that be look for.

Is it target based?

What is the best we can do to show the value of community based counselling. (Stats are part of it) (Logic Model)

Colm: Evidence that is not emperical based. That medical model.

Karl: Find the richness of the story outcomes captures what we do as a sector and translate it to what policy makers can understand.

(Michelle answered Colm – top of Reports 843)

Karl introduced Bill O'Dea, Tusla

Bill thanked for invite. He acknowledged all the work of the AACI and how the work has moved on since employing Ger.

He acknowledged the hard work done by Ger, Michelle and Karl.

AACI - and Tusla Support

Acknowledged Fred McBride – he undertook to get meeting with Fred. He is Chief Operations Officer so it's important he gets to speak with AACI.

Bill mentioned launch and Mary Coughlan ref song by Beatles- Lonely Heart Club. Minister was impressed on the day. Having strategic focus is great and a clear the plan is very important. It will help in our future

meeting with Fred McBride. He needs to see the important work of the AACI. Tusla can't do it on their own and need our support to move forward. Budgets happen earlier in the year so some work before November and the position paper would be highly valuable. Different types of membership work well and are appropriate.

Statistics are really important to help demonstrate reach of counselling being provided.

Child Protection being captured is very important and good we have found a way of doing this.

Evidence Based – how can we demonstrate outcomes. Services and their impact. A broad discussion is taking place including FRC, us and Social Workers.

Budget:

Tusla has legitimate obligation to its strategic Plan.

FRC targeted in their locations and their impact on Child Welfare and Protection. There is a deficit of 18 million.

Tusla's priorities have to be met and we have to work within our budget.

Marriage Preparation and Bereavement Support no longer funded by Tusla (looked at impact on children)

Counselling grant down 15%

Protect child counselling

Bereavement Counselling

Down in Couples/Relationship by 10%

Rationalisation in Domestic Violence Services an marriage cared for by the other side of Tusla.

Legislate and Co-operate services. Bill appreciates the pressures in organisations and again mentioned the importance of having a Position Paper. Let Tusla know we are more closely linked with their objectives than Tusla may realise. We have to place community based counselling in the importance of Tusla's objectives.

Colm O'Connor: Thanked Bill O'Dea for support over the years: Queried re CIPC and it's impact on community- based counselling especially child counselling. He emphasised the importance and relevance of our work and wondered are we pushing against the tide?

Bill O'Dea answered that it is important for us to be able to demonstrate the values of child counselling. He said that Child Protection is very important moving forward.

Michael Burke questioned the placing of our services in Tusla. A discussion took place about CIPC and how after their 6 sessions these clients are then referred to community-based counselling services and yet there is no funding allocated to us for this, but 5 million is allocated to Primary Care.

Brian O'Byrne mentioned that they are now restricted to issuing payments on a monthly basis. He said he hoped the grant monies would be transferred electronically within the next week and letters sent out, the exact date is unclear.

Bill O'Dea said there was a delay and they wanted to let all services know at the same time.

The AACI Chair Karl Tooher thanked Bill O'Dea, Brian O'Byrne and Deirdre Roche for coming to our AGM and for being straight and up front with the assembled group.

Elections:

Election invitations were invited from the floor.

Karl outlined the working and commitment required of the Board. He spoke about how we need to share the burden of the work in an active way. Karl outlined that there are 10 to 12 meetings per year, duration of 3 to 3.5 hrs. He invited the members to talk to their boards about the commitment required.

No members put themselves forward for a place on the board.

No officers were stepping down as they are in the 2nd year of their 3 year term.

Karl thanked Fiona McCarthy of Knock Counselling Centre and Martina McNamara of Newlands for all their work on the board and he wished them well.

AOB:

There was no AOB

Meeting brought to a close.

26th May 2015

Karl Tooher

AACI Chair



Minutes of the Extraordinary General Meeting held at Ashling Hotel on the 11th November 2015

Present:

Board Members - Karl Tooher, Maura Callaghan, Marian Keigher, Joseph Enright, Gerry Linnane and Catherine Collins

Present Geradine Matthews – AACI National Coordinator

Present: VOTING AACI Members – Proconsult Galway- Dermot Hughes, Knock Counselling Centre- Fiona Mc Carthy, Cork Counselling Centre - Joseph Enright, Turning Point – Geariod Manning, Dundalk Counselling Centre – Liz McGuckin, Boyle Counselling and Psychotherapy Centre - Maura Callaghan, Northside Counselling Service - Karl Tooher, The Family Centre Castlebar – Michael Burke, St. Brigid's Family and Community Centre – Anne Goodwin, Vita House Family Centre - Marian Keigher, Cork Marriage Counselling Centre – Colm O Connor, Relationship Ireland – Elfrieda Carroll, Limerick Social Service Council Ltd - Gerry Linnane, Beacon of light – Ray Carroll, CARI Foundation – Mary Flaherty, An Cosan – Liz Whelan, Fingal counselling Services – Denise MC Dermott, Crosscare – Aiden Browne – Hesed House – Monica Gormon, IICP – Marcella Finnerty, Kerry Adolescent Centre- Caroline Flahive

Apologies: Paul O'Donoghue Dublin Therapy Centre

APPROVAL OF THE NOTICE OF THE MEETING AND OF THE AGENDA:

The Chairperson of the Meeting raised the question whether there were any objections to the notice or the agenda of the General Meeting. No such objections were made and the notice and the agenda were approved.

The Chairperson of the Meeting declared the General Meeting as lawfully convened.

Resolution 1: Dissolution of the Association in accordance with its constitution

In accordance with the Board of Directors' proposal, the General Meeting resolved the Dissolution of the Association (Company registration number 386997) in accordance with its constitution – Article 12 & 14 and the recognition of new company limited by guarantee (Company registration number 545085).

No Amendments

Proposed: By Chairperson

Response: Unanimous vote by members and resolution was passed

Resolution 2: Amendment to the ARTICLES OF ASSOCIATION

In accordance with the Board of Directors' proposal, the General Meeting resolved to amend the objective of the Articles of Association to read as follows:

Current:

To establish and maintain an accreditation scheme for counselling agencies which are committed to the agency-based principles of counselling practice as outlined in the bye

laws of the Company and which are primarily within the scheme of counselling grants of the Family Support Agency ("the FSA").

The subscribers to the Memorandum of Association and such other persons as the Directors shall admit to membership shall be members of the Company. All organisations that subscribe to the principles of agency-based counselling shall eligible to become members of the Company. Full membership is confined to those agencies who make successful applications to the Company. *Associate membership may be provided to agencies who do not yet meet all the requirements of accreditation but which are committed to working towards this. (Consider whether this would be better contained in bye laws).*

Proposed to:

is to benefit the community by supporting of the development of high standards and best practice in delivering counselling services through the setting up and operating of an accreditation scheme for counselling agencies that are committed to the agency-based counselling principles of counselling practices.

Associate Membership is open to organisations that are not eligible for Full Membership. Associate Members subscribe to the aims and objectives and sign up to the Core Principles of the AACI. Associate Membership is where counselling is not the core service being provided. The counselling section must be a substantial element within the organisation and have its own separate policies and procedures. An Associate Member agency provides a service to the community that includes community-based counselling, is not-for-profit and has charitable status.

Amendments: Note of explanation required for the word 'accreditation'

Proposed: By Chairperson

Response: Two votes against, majority in favour, resolution passed.

Resolution 3: Increase the number of serving directors

In accordance with the Board of Directors' proposal, the General Meeting resolved to increase the number of serving director on the board from 3 to 5 directors.

Proposed: By Chairperson

Response: Unanimous vote by members and resolution passed.

Resolution 4: To consider changes in the 2014 Act

In accordance with the Board of Directors' proposal, the General Meeting resolved to consider changes in the 2014 Act for a Company Limited by Guarantee. The company needs to consider changing its designation to a Company Limited by Guarantee and also the company's name being changed by the addition of the words "company limited by guarantee" at the end.

A legal review the Memorandum & Articles of Association needs to take place and a new constitution for the company completed. Granting this resolution would give the directors the freedom to review the Act fundamental changed and time to consider the new draft constitution.

Proposed: By Chairperson

Response: Unanimous vote by members and resolution passed.

There were no further matters. The General Meeting was therefore adjourned.

Karl Tooher
Director

Catherine Collins
Company Secretary

Date _____

Chairperson's Foreword 2016

The work of the member organisations of the AACI continues to be fundamentally important to the people we work with and support throughout the country. The continued influence of the economic context has further exacerbated difficulties, with long-term unemployment, poverty and hardship impacting on families, individuals, adults and children. This is seen nowhere more than in the local communities we serve and operate in.

AACI member organisations continue to work hard and effectively to meet these needs, to see as many clients as possible and as soon as possible in our own centres and outreach areas. However this isn't new to us, many organisations have been delivering services for over twenty years; I would hope that we are in a position to continue to do for that time again if needed. The statistics in the report speak for themselves and demonstrate the importance of the work of the AACI. We have continued with our services despite the on-going cuts to our funding and resources.

The threat to all our services posed by these measures has led us to respond strategically to engage with policy makers and funders, and we have invested time in enhancing relationships, and building and exploring strategic partnerships, to ensure our voice is heard. I look forward to us being in a position when those resources are restored. In addition, we should note that through these tough times the AACI continues to grow in membership interest and enhancement of standards.

Leading that strategy is our National Coordinator Ger Matthews. We are very fortunate in having such a committed and hardworking professional in place. Ger, now in the third year of her post, has been to the fore of our development, and on behalf of us all I want to thank Ger for her commitment and many achievements.

One of those achievements was the success of our first national conference which featured exceptional speakers and significant topics on practice and research; plans for our next conference are already advanced.

A key development this year was the recruitment of Michelle McCafferty in her role as IT & Finance Consultant. Michelle's work with our members has led to us having a significantly increased set of statistics to evidentially underpin our work and impact. Furthermore, Michelle navigated us proficiently through the steps of organisational and legal company change; many thanks for all your support and guidance Michelle.

We continue to be grateful to our funding partners in Tusla, and I want to acknowledge the level of open engagement we have had in the last year. Though we have had challenging conversations, it is a testimony to the relationships built over time that we have had them, and I look forward to the AACI and Tusla continuing both the relationships and discussions, with mutually successful outcomes. I want to acknowledge the changes in personnel; Bill O'Dea and Brian O'Byrne have moved on from their respective positions, and it is only right to acknowledge that both Bill and Brian were exceptionally professional, courteous and genuine to deal with. Likewise our meetings with Deidre Roche have been of the same calibre. I would also like to wish Mr. Fred McBride our congratulations on his appointment as CEO of Tusla, and we look forward to working closely with him and his team.

The continued success of the AACI relies on the commitment and dedication of many people, and I would like to acknowledge the hard work of the Board of Directors of the AACI who ensure good governance, development and financial over-sight on our member's behalf.

Finally, on behalf of the Board of Directors I wish to thank all our member organisations, and everyone involved, who work so diligently, professionally and with such dedication to support the many people and communities that we help, serve and make a very real difference to.

Karl Tooher
Chairperson



(Left to right): Norah Gibbons Chair Tusla Child & Family Agency, Karl Tooher Chair AACI, Ger Matthews AACI National Coordinator, Senator Mary Moran.

Financial Overview

We have had a successful year with further establishing the AACI mission.

There was a delay in payment of our funding from TUSLA, our annual funding of €60,000 at year end December 2015 was not received until the beginning of February 2016, leaving the AACI Association accounts reporting a loss in the P&L account of (€79,858).

The accounts figures are split to represent the legal change in structure which was finalised during the year by dissolving the Association and establishment of the Company by the members at EGM November 2015.

	Jan – Nov Association	Nov – Dec Company
Income	28,480	33,479
Expenditure	108,338	15,595
Loss	(79,858)	17,884

Our main expenditure during this year viewed as one entity:

Wages/Employer PRSI		34,472
Database enhancement - Storm		11,900
Other IT – Website		1,682
IT Database and finance Consultant (New 2015)		7,683
Other Consulting		2,680
Printing and Stationary		3,364
Auditor & Accountant		2,251
Director Expenses		
	Travel	6,425
	Hotel	2,240
	Food and subsistence	
	4,404	

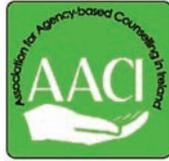
Included in above figures is Conference Expenses. Please note that four of our directors are from around the country and not Dublin based.

WIND-UP OF ASSOCIATION

On the **11th November 2015** the Association was wound-up and in accordance with the Association's Constitution, all surplus property of the Association at that date were transferred to the Company, The Association of Agency Based Counselling in Ireland Limited. The value of the surplus property is recorded as Charitable Donations in the Overhead Expenses schedule.

	2015	2014
Property transfer to The Association of Agency – Based Counselling in Ireland Limited	32,754	-

Michelle McCafferty
AACI IT/Finance Consultant



Association of Agency Based Counselling in Ireland

Report and Financial Statements

for the year ended 31 December 2015

**HLB Ryan
Chartered Accountants
4th Floor, Harmony Court
Harmony Row
Dublin 2**

Association of Agency Based Counselling in Ireland CONTENTS

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Association of Agency Based Counselling in Ireland PROPRIETOR AND OTHER INFORMATION

Proprietor	Association of Agency Based Counselling in Ireland
Principal Activity	To establish and maintain an accreditation scheme for counselling agencies which are committed to the agency-based principles of counselling practice
Accountants	HLB Ryan Chartered Accountants 4th Floor, Harmony Court Harmony Row Dublin 2
Business Address	Unit No. 6, The Village Centre Churchlands Slane Co. Meath
Bankers	Bank of Ireland Castlebar Co. Mayo
Solicitors	Liston & Company Argyle house 103-105 Morehampton Road Donnybrook Dublin 4

**Association of Agency Based Counselling in Ireland
CHARTERED ACCOUNTANTS' REPORT TO ASSOCIATION OF
AGENCY BASED COUNSELLING IN IRELAND ON THE UNAUDITED
FINANCIAL STATEMENTS OF ASSOCIATION OF AGENCY BASED
COUNSELLING IN IRELAND**

We have prepared for your approval the financial statements of Association of Agency Based Counselling in Ireland for the year which comprise the Trading, Profit and Loss Account, the Balance Sheet and related notes from the accounting records and information and explanations you have given to us.

This report is made solely to you, in accordance with the terms of our engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Association of Agency Based Counselling in Ireland and state those matters that we have agreed to state to you in this report in accordance with the guidance of Chartered Accountants Ireland. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Association of Agency Based Counselling in Ireland for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by Chartered Accountants Ireland and have complied with the ethical guidance laid down by Chartered Accountants Ireland.

You have approved the Trading, Profit and Loss Account, the Balance Sheet and related notes for the year ended 31 December 2015 and have acknowledged your responsibility for them, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for their compilation.

We have not been instructed to carry out an audit or a review of the financial statements of Association of Agency Based Counselling in Ireland. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

HLB RYAN

Chartered Accountants
4th Floor, Harmony Court
Harmony Row
Dublin 2

Date:

Association of Agency Based Counselling in Ireland
TRADING, PROFIT AND LOSS ACCOUNT

for the year ended 31 December 2015

		2015 €	2014 €
Income			
Member subscriptions		6,100	5,600
Family support agency funding		20,000	60,000
Conference fees		2,380	-
		<u>28,480</u>	<u>65,600</u>
Expenses			
Overhead expenses	Sch 1	<u>108,338</u>	<u>75,458</u>
Net loss		<u><u>(79,858)</u></u>	<u><u>(9,858)</u></u>

Association of Agency Based Counselling in Ireland

SCHEDULE 1 : OVERHEAD EXPENSES

for the year ended 31 December 2015

	2015	2014
	€	€
Administration Expenses		
Wages and salaries	26,838	24,900
Employer's NI/PRSI contributions	2,885	2,419
Rent payable	2,700	2,700
Insurance	873	855
Database costs	11,910	18,242
Light and heat	723	407
Printing, postage and stationery	3,227	3,812
Advertising	270	705
Telephone and fax	1,152	1,197
Computer costs	2,435	68
Hire of equipment	1,542	1,352
Travelling, subsistence and room hire	13,079	11,963
Legal and professional fees	-	745
Consultancy fees	6,723	4,050
Accountancy	923	860
Bank charges	187	173
Discounts received	-	(35)
General expenses	2	(1)
Charitable donations - other	32,754	-
Subscriptions	115	469
Depreciation	-	577
Total Overheads	108,338	75,458

Association of Agency Based Counselling in Ireland

BALANCE SHEET

as at 31 December 2015

	Notes	2015 €	2014 €
Fixed Assets			
Tangible assets	1	-	1,730
Current Assets			
Cash at bank and in hand		-	79,951
Creditors			
Amounts falling due within one year			
Trade creditors		-	441
Taxes and social welfare		-	180
Other creditors		-	2
Accruals		-	1,200
		-	1,823
Net Current (Liabilities)/Assets		-	78,128
Total Assets Less Current Liabilities		-	79,858
Capital Account	2	-	79,858

I approve the financial information which comprises the Trading, Profit and Loss Account, the Balance Sheet and related notes. I acknowledge my responsibility for the financial information, including the appropriateness of the accounting basis and for providing HLB Ryan with all information and explanations necessary for its compilation.

Association of Agency Based Counselling in Ireland

Proprietor

Date:

Association of Agency Based Counselling in Ireland

ACCOUNTING POLICIES

for the year ended 31 December 2015

Accounting convention

The accounts are prepared under the historical cost convention modified when necessary to include the revaluation of certain fixed assets.

Sales

Income represents the total support funding, conference fees and membership subscriptions received during the year.

Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost or valuation less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment	-	25% Straight Line
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Association of Agency Based Counselling in Ireland
NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2015

1. TANGIBLE ASSETS

	Fixtures, fittings and equipment
	€
Cost	
At 1 January 2015	2,307
Additions	851
Disposals	(3,158)
	<hr/>
At 31 December 2015	-
	<hr/>
Depreciation	
At 1 January 2015	577
On disposals	(577)
	<hr/>
At 31 December 2015	-
	<hr/>
Net book value	
At 31 December 2015	-
	<hr/> <hr/>
At 31 December 2014	1,730
	<hr/> <hr/>

2. CAPITAL ACCOUNT

	2015	2014
	€	€
Balance at 1 January 2015	79,858	89,716
Loss for the year	(79,858)	(9,858)
	<hr/>	<hr/>
Balance at 31 December 2015	-	79,858
	<hr/> <hr/>	<hr/> <hr/>

3. WIND-UP OF ASSOCIATION

On the 11 November 2015 the Association was wound-up and in accordance with the Association's Constitution, all surplus property of the Association at that date were transferred to the company, The Association of Agency Based Counselling in Ireland Limited. The value of the surplus property is recorded as Charitable Donations in the Overhead Expenses schedule.

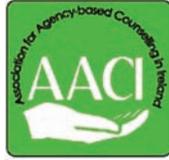
	2015	2014
	€	€
Property transfer to The Association of Agency - Based Counselling in Ireland Limited	32,754	-
	<hr/> <hr/>	<hr/> <hr/>

The Association of Agency Based Counselling in Ireland Limited

(A company limited by guarantee, without a share capital)

Directors' Report and Financial Statements

for the year ended 31 December 2015



**HLB Ryan Limited
Chartered Accountants and Registered Auditors
4th Floor, Harmony Court
Harmony Row
Dublin 2
Republic of Ireland**

The Association of Agency Based Counselling in Ireland Limited

(A company limited by guarantee, without a share capital)

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The Association of Agency Based Counselling in Ireland Limited

(A company limited by guarantee, without a share capital)

DIRECTORS AND OTHER INFORMATION

Directors	Michelle McCafferty (Resigned 14 July 2015) Karl Tooher Catherine Collins Gerry Linnane (Appointed 8 September 2015) Maura Callaghan (Appointed 30 November 2015) Marian Keigher (Appointed 30 November 2015) Joseph Enright (Appointed 30 November 2015)
Company Secretary	Catherine Collins (Appointed 14 July 2015) Michelle McCafferty (Resigned 14 July 2015)
Company Number	545085
Registered Office	Unit No. 6, The Village Centre Churchlands Slane Co. Meath
Auditors	HLB Ryan Limited Chartered Accountants and Registered Auditors 4th Floor, Harmony Court Harmony Row Dublin 2 Republic of Ireland
Bankers	Bank of Ireland Castlebar Co. Mayo
Solicitors	Liston & Company Argyle house 103-105 Morehampton Road Donnybrook Dublin 4

The Association of Agency Based Counselling in Ireland Limited

(A company limited by guarantee, without a share capital)

DIRECTORS' REPORT

for the year ended 31 December 2015

The directors present their report and the audited financial statements for the year ended 31 December 2015.

Principal Activity

The principal activity of the company is to establish and maintain an accreditation scheme for counselling agencies.

The company was incorporated on 9 June 2014. Previously, it operated as an Association under the name, 'Association of Agency-Based Counselling in Ireland'. The Association ceased on the 11 November 2015 and all assets and liabilities were transferred to the company.

The directors are in the process of transferring the Charity Status obtained by the Association, the 'Association of Agency Based-Counselling in Ireland', to the Company, CHY Number 18950.

There has been no significant change in these activities during the year ended 31 December 2015.

The Company is limited by guarantee not having a share capital.

Principal Risks and Uncertainties

The directors are of the opinion that the following are the principal risks and uncertainties that effect the company:

Liquidity risk

The principal risk affecting the company is liquidity risk and in particular the risk pertaining to receipt of government funding. Under the mandate of members, the directors are committed to engaging with TULSA, Child and Family Agency, to ensure financial assistance is provided so that the company may continue to provide support services to its members.

Directors

The directors who served throughout the year, except as noted, were as follows:

Michelle McCafferty (Resigned 14 July 2015)

Karl Tooher

Catherine Collins

Gerry Linnane (Appointed 8 September 2015)

Maura Callaghan (Appointed 30 November 2015)

Marian Keigher (Appointed 30 November 2015)

Joseph Enright (Appointed 30 November 2015)

Gerry Linnane was appointed Secretary on 25 January 2016.

The company is limited by guarantee and does not have any share capital. Therefore the directors and secretary who served during the period did not have a beneficial interest in the company.

In accordance with the Articles of Association, at the first Annual General Meeting, all the directors shall retire from office. At the Annual General Meeting in every subsequent year, one-third of the Directors for the time being shall retire from office. A retiring Director shall be eligible for re-election.

Future Developments

The company plans to continue its present activities and current trading levels. Employees are kept as fully informed as practicable about developments within the company.

Post Balance Sheet Events

There have been no significant events affecting the company since the year-end.

Political Contributions

The company did not make any disclosable political donations in the current year.

Auditors

The auditors, HLB Ryan Limited, have indicated their willingness to continue in office in accordance with the provisions of Section 383(2) of the Companies Act, 2014.

The Association of Agency Based Counselling in Ireland Limited

(A company limited by guarantee, without a share capital)

DIRECTORS' REPORT

for the year ended 31 December 2015

Accounting Records

To ensure that adequate accounting records are kept in accordance with Sections 281 to 285 of the Companies Act, 2014, the directors have contracted the services of a Michelle McCafferty and have maintained appropriate computerised accounting systems. The accounting records are maintained at the company's office at Unit No. 6, The Village Centre, Churchlands, Slane, Co. Meath.

Signed on behalf of the board

Karl Tooher
Director

Date:

Gerry Linnane
Director

Date:

The Association of Agency Based Counselling in Ireland Limited

(A company limited by guarantee, without a share capital)

STATEMENT OF DIRECTORS' RESPONSIBILITIES

for the year ended 31 December 2015

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable Irish law and Generally Accepted Accounting Practice in Ireland including the accounting standards issued by the Financial Reporting Council and promulgated by Chartered Accountants Ireland.

Irish company law requires the directors to prepare financial statements giving a true and fair view of the state of affairs of the company and the surplus or deficit of the company for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with Irish Generally Accepted Accounting Practice (the Financial Reporting Standard for Smaller Entities (effective January 2015) issued by the Financial Reporting Council and promulgated by Chartered Accountants Ireland and Irish law).

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the company financial statements and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and directors' report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in Ireland governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

In so far as the directors are aware:

- there is no relevant audit information (information needed by the company's auditor in connection with preparing the auditor's report) of which the company's auditor is unaware, and
- the directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the company's auditor is aware of that information.

Signed on behalf of the board

Karl Tooher
Director

Date:

Gerry Linnane
Director

Date:

INDEPENDENT AUDITOR'S REPORT

to the Members of The Association of Agency Based Counselling in Ireland Limited

(A company limited by guarantee, without a share capital)

We have audited the financial statements of The Association of Agency Based Counselling in Ireland Limited for the year ended 31 December 2015 which comprise the Income and Expenditure Account, the Balance Sheet, the Accounting Policies and the related notes. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and the Financial Reporting Standard for Smaller Entities (effective January 2015) issued by the Financial Reporting Council and promulgated by Chartered Accountants Ireland (Generally Accepted Accounting Practice in Ireland applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view and otherwise comply with the Companies Act 2014. Our responsibility is to audit and express an opinion on the financial statements in accordance with Irish law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practice Board's Ethical Standards for Auditors, including 'APB Ethical Standard - Provisions Available for Small Entities (Revised)', in the circumstances set out in Note 3 to the financial statements.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view, in accordance with Generally Accepted Accounting Practice in Ireland applicable to Smaller Entities, of the state of the company's affairs as at 31 December 2015 and of its surplus for the year then ended; and
- have been properly prepared in accordance with Generally Accepted Accounting Practice in Ireland and in particular with the requirements of the Companies Act 2014.

Matters on which we are required to report by the Companies Act 2014.

- We have obtained all the information and explanations which we consider necessary for the purposes of our audit.
- In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited.
- The financial statements are in agreement with the accounting records.
- In our opinion the information given in the Directors' Report is consistent with the financial statements.

INDEPENDENT AUDITOR'S REPORT

to the Members of The Association of Agency Based Counselling in Ireland Limited

(A company limited by guarantee, without a share capital)

Matters on which we are required to report by exception

We have nothing to report in respect of the provisions in the Companies Act 2014 which require us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions specified by Sections 305 to 312 of the Act are not made.

Derek Ryan

for and on behalf of

HLB RYAN LIMITED

Chartered Accountants and Registered Auditors

4th Floor, Harmony Court

Harmony Row

Dublin 2

Republic of Ireland

Date:

The Association of Agency Based Counselling in Ireland Limited

(A company limited by guarantee, without a share capital)

INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 December 2015

	Notes	2015 €	2014 €
Income		33,479	-
Expenditure		(15,595)	-
Surplus for the year	10	<u>17,884</u>	<u>-</u>

Approved by the board on Date: and signed on its behalf by

Karl Tooher
Director

Gerry Linnane
Director

The Association of Agency Based Counselling in Ireland Limited

(A company limited by guarantee, without a share capital)

BALANCE SHEET

as at 31 December 2015

	Notes	2015 €	2014 €
Fixed Assets			
Tangible assets	6	1,771	-
Current Assets			
Cash at bank and in hand		20,590	-
Creditors: Amounts falling due within one year	7	(4,477)	-
Net Current Assets/(Liabilities)		16,113	-
Total Assets less Current Liabilities		17,884	-
Reserves			
Income and expenditure account	10	17,884	-
Members' Funds		17,884	-

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) relating to small companies.

Approved by the board on Date: and signed on its behalf by

Karl Tooher
Director

Gerry Linnane
Director

The Association of Agency Based Counselling in Ireland Limited

(A company limited by guarantee, without a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2015

1. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared on the going concern basis and in accordance with generally accepted accounting principles in Ireland and Irish statute comprising the Companies Act 2014. They comply with the Financial Reporting Standard for Smaller Entities (effective January 2015) of the Financial Reporting Council, as promulgated by Chartered Accountants Ireland. The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

Accounting Convention

The financial statements are prepared under the historical cost convention.

Income

Income comprises total contributions from state agencies, membership subscriptions and conference fees.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings and equipment - 25% Straight line

The carrying values of tangible fixed assets are reviewed annually for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

Taxation

The company is limited by guarantee under the Companies Acts 2014 and is not established for the profit or gain of its members. The company is solely trading for the mutual benefit of its members and accordingly is not liable to Corporation Tax in the current period.

2. PERIOD OF FINANCIAL STATEMENTS

The comparative figures relate to the 7 month period ended 31 December 2014.

3. PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature, we use our auditors to assist with the preparation of the financial statements.

4. OPERATING SURPLUS

	2015	2014
	€	€
Operating surplus is stated after charging/(crediting):		
Depreciation of tangible fixed assets	783	-

The Association of Agency Based Counselling in Ireland Limited

(A company limited by guarantee, without a share capital)

NOTES TO THE FINANCIAL STATEMENTS

continued

for the year ended 31 December 2015

5. EMPLOYEES AND REMUNERATION

Number of employees

The average number of persons employed (including executive directors) during the year was as follows:

	2015 Number	2014 Number
Management & administration	1	-
The staff costs comprise:	2015 €	2014 €
Wages and salaries	4,288	-
Social welfare costs	461	-
	<u>4,749</u>	-

6. TANGIBLE FIXED ASSETS

	Fixtures, fittings and equipment €	Total €
Cost		
Additions	3,131	3,131
At 31 December 2015	<u>3,131</u>	<u>3,131</u>
Depreciation		
Charge for the year	783	783
Transfers	577	577
At 31 December 2015	<u>1,360</u>	<u>1,360</u>
Net book value		
At 31 December 2015	<u>1,771</u>	<u>1,771</u>

7. CREDITORS

Amounts falling due within one year

	2015 €	2014 €
Trade creditors	434	-
Taxation (Note 8)	1,793	-
Other creditors	2,250	-
	<u>4,477</u>	-

8. TAXATION

	2015 €	2014 €
Creditors:		
PAYE	<u>1,793</u>	-

The Association of Agency Based Counselling in Ireland Limited

(A company limited by guarantee, without a share capital)

NOTES TO THE FINANCIAL STATEMENTS

continued

for the year ended 31 December 2015

9. STATUS

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members or within one year thereafter for the payment of the debts and liabilities of the company contracted before they ceased to be members and the costs, charges and expenses of winding up and for the adjustment of the rights of the contributors among themselves such amount as may be required, not exceeding € 1.

10. INCOME AND EXPENDITURE ACCOUNT

	2015 €
Surplus for the year	17,884
At 31 December 2015	<u>17,884</u>

11. CAPITAL COMMITMENTS

The company had no material capital commitments at the year-ended 31 December 2015.

12. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the company since the year-end.

13. TRANSFER FROM THE ASSOCIATION

Prior to the incorporation of the company, the activities were carried out through an Association under the name, 'Association of Agency-Based Counselling in Ireland'. The Association ceased to operate on the 11 November 2015 and all assets and liabilities of the Association were transferred to the company on that date. The net value of the assets and liabilities transferred to the company was €32,754 and this has been recorded as Sundry Income in the financial statements of the company.

	2015 €	2014 €
Transfer value from the Association	<u>32,754</u>	<u>-</u>

14. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the board of directors on

THE ASSOCIATION OF AGENCY BASED COUNSELLING IN IRELAND LIMITED
(A company limited by guarantee, without a share capital)

SUPPLEMENTARY INFORMATION

RELATING TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2015

NOT COVERED BY THE REPORT OF THE AUDITORS

The Association of Agency Based Counselling in Ireland Limited

(A company limited by guarantee, without a share capital)

SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

DETAILED INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 December 2015

	2015 €	2014 €
Income		
Conference fees	725	-
Sundry income	32,754	-
	<u>33,479</u>	<u>-</u>
Expenditure		
Wages and salaries	4,288	-
Social welfare costs	461	-
Rent payable	600	-
Light and heat	104	-
Printing, postage and stationery	137	-
Advertising	(180)	-
Telephone	176	-
Computer costs	1,627	-
Hire of equipment	458	-
Travelling and entertainment	1,714	-
Consultancy fees	3,650	-
Bank charges	23	-
Staff welfare	400	-
General expenses	26	-
Auditor's remuneration	1,328	-
Depreciation	783	-
	<u>15,595</u>	<u>-</u>
Net surplus	<u>17,884</u>	<u>-</u>

AACI National Coordinator's Report

AGM 17th May 2016

I'm now in my third year as AACI's National Coordinator, where has the time gone? The past year has been yet again another busy year in driving the AACI forward and meeting the aims and objectives of our Strategic Plan 2014-2017. In fact we are ahead of ourselves as all the aims and objectives have been already met leaving us now with the task of developing a new strategic plan.

We met several times throughout the year with Brian O'Byrne and Deirdre Roche who have been very supportive of the AACI and the work done in the sector.

We met with Fred McBride and we believe this meeting was positive in that the role of AACI is seen as an important and valuable one to Tusla. It was also an opportunity to look at our role within Tusla and look at the changing trends in presenting clients (children in care & refugees). Further discussions will take place around this. As part of the SLA's it is a requirement that our members provide their counselling statistics to the AACI as part of the agreement to secure funding. This reflects the importance of our database and that we demonstrate the evidence to support the counselling work being provided.

AACI has a solid footing with Tusla and is moving to being recognised as the National Counselling Forum that represents the community-based counselling sector. Moving forward we hope to be involved in sharing our experience and knowledge of the sector with the key decision makers.

IT & Finance Consultant:

In July, Michelle McCafferty joined the AACI team as our IT & Finance Consultant. This post is a reflection of how the AACI is developing and growing. Michelle has been providing support to our existing and new members by delivering database training workshops and visiting agencies on an individual basis. There were a lot of new database developments last year to make the collation of statistics more accurately reflect the vast range of services and referrals our member agencies are engaging with. Since Michelle joined the team there has been a 100% increase in the number of agencies using the database. She has been working tirelessly on our accounts and revenue matters and has ensured that the AACI is compliant and signed up to the Charity Act. She has been working closely with me throughout the year on updating AACI's policies & procedures and the content management of our website.

Database Development

We invested €13,700 on database development. The development of the database arose out of an information morning held with our members that have using the system for several years. We do intend to facilitate this opportunity again.

The development work is as follows:

Client screen

1. Removal of notes section from Client screen.
2. All drop downs menus now have mandatory selection. The option of 'not recorded' as a default selection has been removed however if agencies do not record this information they can select 'Agency does not record this'.

Episode

1. Removal of notes section from Episodes screen
2. A validation of dates has been put in place to prevent incorrect dates being entered, Calendar selection.
3. Funding options for clients has been updated to include; Drugs task force, Victims of crime and school.
4. Removal of funding options Other 1, Other 2, Other 3, it is now listed as Other
5. Referral options for clients has been updated to included: Meitheal, Social Services, Gardaí and School.
6. All drop downs menus now have mandatory selection. The option of 'not recorded' as a default selection has been removed however if agencies do not record this information they can select 'Agency does not record this'.
7. Child protection has been further developed. We have a question 'Is this a child protection case?' the selection option is yes or no. If the case is not a child protection case no further action is required. If the case is a child protection case the following questions need to be answered;
Case reported by agency? Selection Option is yes or no? Case referred to social welfare? Selection Option is yes or no? There is a new Child protection report available to give an overview of this information. Removal of notes section from session screen
8. Removal of Supervision from session drop down option menu
9. Added areas where counsellors provide time to a clients case, these hours can now be counted: Designated liaison Person (DLP), Social Work consultation and GP Consultation. These amendments will follow through on the export upload facility.
It emerged that the AACI administrator only had the right to set up and update the EAP companies on the database. This issue has now been addressed and the amendment will allow each agency the responsibility of setting up and updating their EAP company listing.
Supervision of counsellors; the current way of recording supervision in the database was not user friendly and we developed a separate supervision section. This development has been discussed and agreed with Storm however due to AACI budget constraints we are unable to roll out this development. We have included this development in our budgets for 2016. In the mean time many of the agencies are recording supervision in the groups section of the database. AACI feel that this is a good temporary measure and have updated the group type to include individual supervision and external supervision (Group supervision is already there). This is a temporary solution to the collation of supervision hours until the new development piece is completed.

The overall speed of the database has improved.

We feel all of the developments will enhance our sectors statistical information and deliver a more realistic picture of the work completed on the ground.

There are now 21 member agencies feeding their data in to our database. As you are aware Tusla have included in their SLA Agreement that all AACI member agencies receiving funding from Tusla must feed their data in to the AACI Database from 2016.

First National Counselling Conference:

This event was well attended and we received very positive feedback from many who attended on the day. We were delighted that Norah Gibbons Chair of Tusla Child & Family Agency & Senator Mary Moran opened the conference. Norah Gibbons spoke about the commissioning process and the importance of the work done by community- based counselling services. She spoke in support of the AACI and its development and of the importance of our continued working alliance.

Senator Mary Moran who is a huge supporter of positive mental health also spoke about the importance of the work done in our sector and kindly offered her support and help to us moving in to the future.

All of our guest speakers were very interesting and the common thread running through the day was

to highlight the importance of community -based counselling & psychotherapy.

We had wonderful feedback from the speakers who stayed for the day in that they got a greater appreciation and understanding of the work that is being done in our sector.

Position Paper

The idea of the AACI Position Paper originated just before our AGM last year and you our members were invited to take part in a networking discussion about this following the AGM facilitated by Sheila Cahill. The notes from this discussion were circulated to all and all were invited to contribute to the paper.

The reason for the Position Paper is to highlight the value and importance of community-based counselling/psychotherapy. It has evolved out of years of under valuing and very little recognition and understanding of what community-based counselling is and what counselling services are provided to all in the community.

Community-based counselling/psychotherapy organisations are being continuously overlooked and have sustained a 50% cut to funding over the past four years at a time when there are greater demands and extra challenges on their services. We appreciate that our member organisations cannot continue to provide a service with so little funding.

It is shocking to hear that **€12 million is now being diverted from the mental health budget to other areas of the health service.** Yet again mental health is being undervalued and further depleted of funding. Has any thought been given to the catastrophic impact of these continued cuts to individuals, children, families and all in the community?

The Position Paper has been circulated within Tusla Child & Family Agency. We believe the timing of this is good as it is coinciding with the changes in the funding stream to that of a commissioning process.

EGM: 11th November 2015

The resolutions passed on the day are as follows:

Resolution 1: Dissolution of the Association in accordance with its constitution

In accordance with the Board of Directors' proposal, the General Meeting resolved the Dissolution of the Association (Company registration number 386997) in accordance with its constitution – Article 12 & 14 and the recognition of new company limited by guarantee (Company registration number 545085).

Resolution 2: Amendment to the ARTICLES OF ASSOCIATION

In accordance with the Board of Directors' proposal, the General Meeting resolved to amend the objective of the Articles of Association to read as follows:

Current:

To establish and maintain an accreditation scheme for counselling agencies which are committed to the agency-based principles of counselling practice as outlined in the bye laws of the Company and which are primarily within the scheme of counselling grants of the Family Support Agency ("the FSA").

The subscribers to the Memorandum of Association and such other persons as the Directors shall admit to membership shall be members of the Company. All organisations that subscribe to the principles of agency-based counselling shall eligible to become members of the Company. Full membership is confined to those agencies who make successful applications to the Company. *Associate membership may be provided to agencies who do not yet meet all the requirements of accreditation but which are committed to working towards this. (Consider whether this would be better contained in bye laws).*

Proposed to:

Is to benefit the community by supporting of the development of high standards and best practice in delivering counselling services through the setting up and operating of an accreditation scheme for counselling agencies that are committed to the agency-based counselling principles of counselling practices.

Associate Membership is open to organisations that are not eligible for Full Membership. Associate Members subscribe to the aims and objectives and sign up to the Core Principles of the AACI. Associate Membership is where counselling is not the core service being provided. The counselling section must be a substantial element within the organisation and have its own separate policies and procedures. An Associate Member agency provides a service to the community that includes community-based counselling, is not-for-profit and has charitable status.

Resolution 3: Increase the number of serving directors

In accordance with the Board of Directors' proposal, the General Meeting resolved to increase the number of serving directors on the board from 3 to 5 directors.

Resolution 4: To consider changes in the 2014 Act

In accordance with the Board of Directors' proposal, the General Meeting resolved to consider changes in the 2014 Act for a Company Limited by Guarantee. The company needs to consider changing its designation to a Company Limited by Guarantee and also the company's name being changed by the addition of the words "company limited by guarantee" at the end.

A legal review the Memorandum & Articles of Association needs to take place and a new constitution for the company completed. Granting this resolution would give the directors the freedom to review the Act fundamental changed and time to consider the new draft constitution.



From left, Senator Mary Moran, Norah Gibbons Chair Tusla Child & Family Agency.

I would like to take this opportunity to wish Bill O'Dea and Brian O'Byrne well on their retirement and to thank them for all of their support over the years. It was a pleasure to work with them and they will be greatly missed.

Over the past year both Karl and I met with Brian and Deirdre and had fruitful, honest meetings that have further cemented our working relationships.

I would also like to thank Deirdre Roche for all of her support throughout the year and I look forward to working with her more closely in the coming year.

Having Michelle on the team has made a considerable difference to me and I would like to thank her for her valuable input and support and I look forward to our ongoing work together in developing the AACI.

I would like to thank the Board of Directors for all the time and commitment they have given to the AACI throughout the year. Their support to me is so appreciated. I would especially like to thank Karl for his support and for being available for bouncing ideas around, all of which has made my job easier.

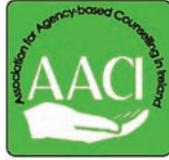
I would also like to thank you our members for continuing to support and engage with the AACI.

Date for your Diary:

Our National Counselling Conference will be taking place on **Wednesday 16th November at the Ashling Hotel**. We are currently securing speakers for the day.

Ger Matthews

AACI National Coordinator



Database Narrative

There is a full detailed account of the database development work completed in the National Coordinator's report. The cost for the much needed development was €13,700. All the new changes went live in early November 2015 with the main focus ensuring that our statistics reflect a more accurate account of the counselling work being done by our members.

The AACI dedicated a morning to reviewing the working operations of the database with its members and it was from this that our development plan was identified and implemented.

In July Michelle McCafferty became AACI's IT/Finance Consultant. Michelle worked closely with both our new and existing members to further develop and expand our database resulting in us now having 21 member organisations feeding their statistics in to our system.

Because the role out of the new development didn't happen until November last year we will not see the full statistical benefits of the changes until the end of 2016. The areas we expect to have more accurate stats on are:

- An increase in the % of children in counselling
- An increase in the % of referrals from Social Services
- An increase in the % of referrals from schools
- An increase in the % of Child Protection cases
- An increase in the % of work being done by DLP's
- An increase in the cost of supervision for agencies.
- There will be no 'unrecorded' data
- There will be more funders identified

Key statistics:

- Total of 8099 new clients seen in 2015, if we include existing clients the total is 12,500 clients.
- Total number of sessions in 2015 – 55,853 compared to 34,081 in 2014; 21,772 extra sessions recorded.
- There was an increase in Tusla clients 2,271 to 4,463; extra 2,192 clients.
- An increase in Tusla funded sessions from 13,270 (2014) to 26,725; extra 13,455 sessions.
- Number of self funded sessions increased from 2,723 (2014) to 8,216.

Age Category:

- Increase in ages 13-18yrs from 18% to 19%. The total number of clients under 18yrs that received counselling was 1,916. We don't believe this figure to be accurate as not all child counselling figures were provided for the full year, in some cases we received the last quarter of stats.
- There has been an increase of 13% in school referrals, this is a new category since November 2015.

Risk Assessment:

- There has been a 10% increase in students using our services.
- 36.6% of risk assessment was not recorded.
- Figures show that 52.4% of clients are NOT at risk.

Child Protection:

- 22% of cases were Child Protection cases.
- 27% of Child Protection cases were referred to Social Services.

Both risk assessment and Child Protection figures are not fully accurate as these figures are only being recorded fully since November 2015.

Waiting List Time:

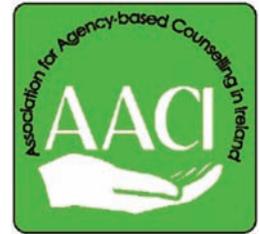
- The average length of time until a client has their first session is 30 days. Our member agencies do offer more immediate sessions for clients in crisis.

Tusla have incorporated in the SLA Agreement that counselling statistics are to be fed in to the AACI Database.

We would like to thank those members that have provided their counselling statistics for 2015 and we appreciate the time and commitment given to this.

Ger Matthews

AACI National Coordinator



AACI National Database Report 2015

*Michelle McCafferty
IT /Finance Consultant
23rd February 2016*

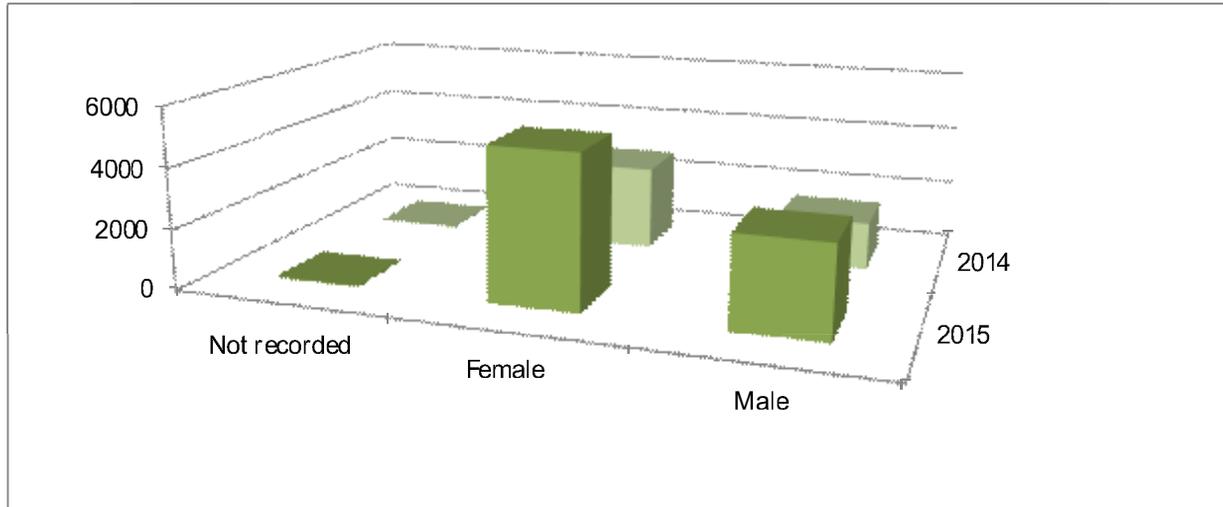
Introduction and update

We currently have 21 agencies feeding their client information into the database (12 Agencies in 2014). The following member agencies provided their counseling statistics:

An Cosan, Beacon of Light, Boyle Counselling & Psychotherapy, CARI Foundation, Cork Counselling Centre, Cork Marriage Counselling, Clanwilliam Institute, Dundalk Counselling Centre, Family Life Centre Castlebar, Genesis, Knock Counselling Centre, Limerick Social Service Council, Liberties Counselling Centre, Northside Counselling Service, Oasis Counselling Centre, Pro-Consult, Relationships Ireland, Southwest Counselling Service, St Brigid's FCC, Turning Point Institute, Vita House.

1. GENDER

	2015		2014	
Gender	Number of Clients	Percentage of Total	Number of Clients	Percentage of Total
Not recorded by agency	24	1%	22	1%
Female	5045	62%	2826	64%
Male	3030	37%	1581	36%
Total	8099	100%	4429	100%

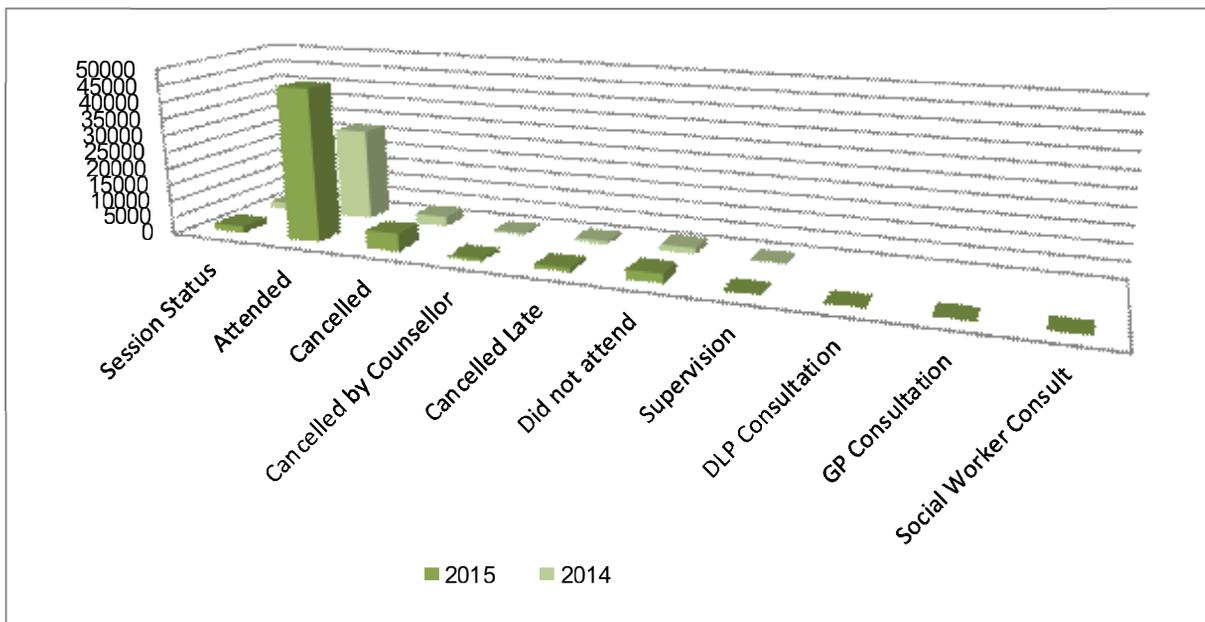


We see the largest gender presenting for counselling is female at 62% a small decrease of 2% from 64% in 2014. There is a reported increase in male 37% (2014 36%) attending the services. This is a trend in this category over the last number of years. The above information relates to new client activity in 2015. If we include clients that return to the service from previous years then we see the following attendance:

Gender	Number of Clients 2015	Percentage of Total	Number of Clients 2014	Percentage of Total
Not recorded	55	0%	30	1%
Female	7854	63%	3711	65%
Male	4585	37%	1982	35%
Total	12494	100%	5723	100%

2. SESSION ATTENDANCE

Session Status	2015		2014	
	Number of Sessions	Percentage of Total Sessions	Number of Sessions	Percentage of Total Session
Attended	45586	82%	27665	81%
Cancelled	5362	10%	3005	9%
Cancelled by Counsellor	827	1%	514	2%
Cancelled Late	1219	2%	953	3%
Did not attend	2770	5%	1778	5%
Supervision	73	0%	166	0%
DLP Consultation	5	0%	0	0%
GP Consultation	4	0%	0	0%
Social worker Consultation	7	0%	0	0%
Total	55853	100.00%	34081	100.00%



We see from the above information that session attendance has increased to 82% from 81% in 2014. Cancelled appointments has increased to 10% from 9% in 2014, cancelled late appointments has decreased to 2% from 3% in 2014. Did not attend has remained the same at 5%. During the year database developments were completed to increase category of appointments to properly identify the broader groups that counselors may have to work with around their clients. Our database now captures this element of counselling work and the time dedicated to their clients outside of face to face counselling. Session status is an essential piece of information collected.

3. FUNDING AGENCY

Episode Funding Agency	2015		2014	
	Number of Clients	Number of Sessions	Number of Clients	Number of Sessions
Not recorded	333	1,675	664	3,580
Billing Agency	2	16	0	0
Drugs task force	43	409	0	0
EAP	259	1,051	324	1,602
Family Centre	7	33	0	0
HSE	179	935	54	444
National Lottery	2	3	1	2
None	299	1998	313	1585
Other	1164	4056	154	873
Primary Care	4	24	0	0
Regional Dev Prog	2	15	0	0
Self	1331	8,216	648	2,723
TUSLA	4463	26,726	2271	13,270
Victims of crime	5	64	0	0
Youth Service	6	34	0	0
Total	8099	45255	2158	10809

Number of funded Clients

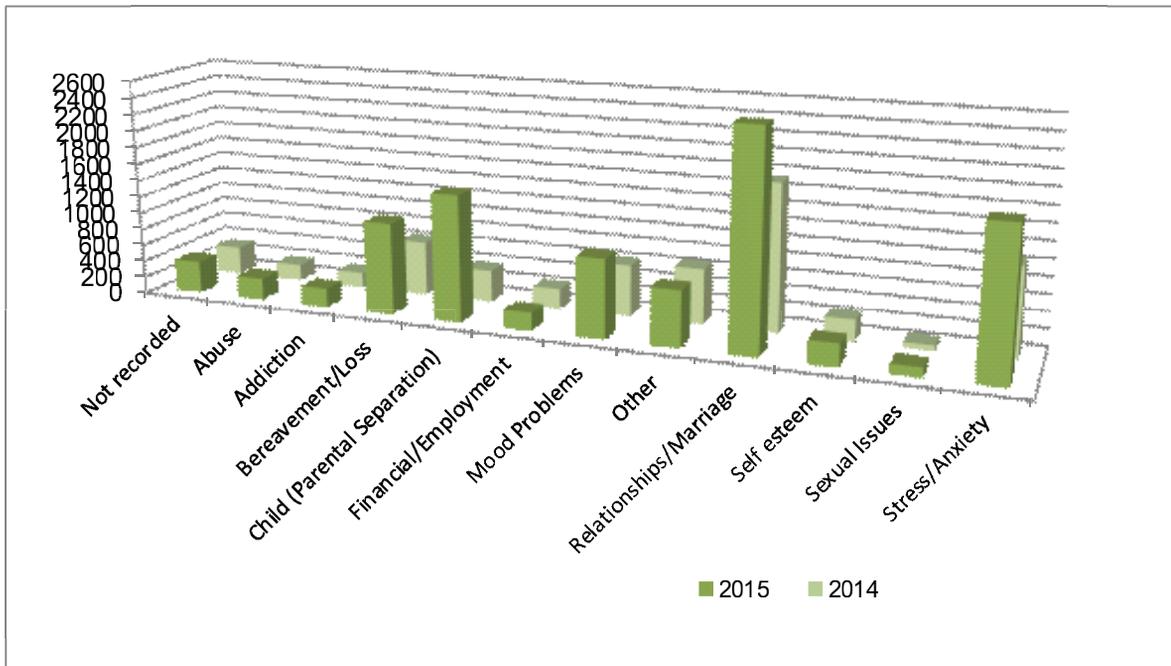
We see from the above information that the number of clients has increased for Tusla to 4463 funded clients from 2271 in 2014. There has been an increase in self-funded clients to 1331 client from 648 in 2014 and the category of other funded clients to 1163 clients from 154 in 2014. Our database development this year has expanded this category to include Drugs task force, Primary care, Family Centres, Victims of Crime and Regional Programmes.

Number of funded sessions

We see from the above information that the number of funded sessions in the Tusla has increased to 26,725 sessions from 13,270 sessions in 2014. Self-funded sessions have increased to 8216 sessions from 2723 in 2014. This is in line with what we would expect.

4. PRESENTING ISSUES

Presenting Issue	2015		2014	
	Number of Occurrences	Percentage of Episode	Number of Occurrences	Percentage of Episode
Not recorded by agency	384	4%	333	5%
Abuse	261	3%	192	3%
Addiction	229	2%	178	3%
Bereavement/Loss	1097	11%	647	10%
Child (Parental Separation)	1506	15%	381	6%
Finance Difficulties/Employment	219	2%	246	4%
Mood Problems	940	9%	623	10%
Other	675	7%	667	10%
Relationships/Marriage	2546	25%	1739	27%
Self esteem	271	3%	259	4%
Sexual Issues	116	1%	65	1%
Stress/Anxiety	1744	17%	1062	17%
Total	9988		6392	



We see from the above information that the highest presenting issues were Relationship and Marriage at 25% down from 27% in 2014, Stress and Anxiety is at 17%, Child (Parental separation) is at 15% an increase of 9% from 6% in 2014, bereavement is at 11% up from 10% in 2014. Four percent of presenting issues were not recorded by agencies.

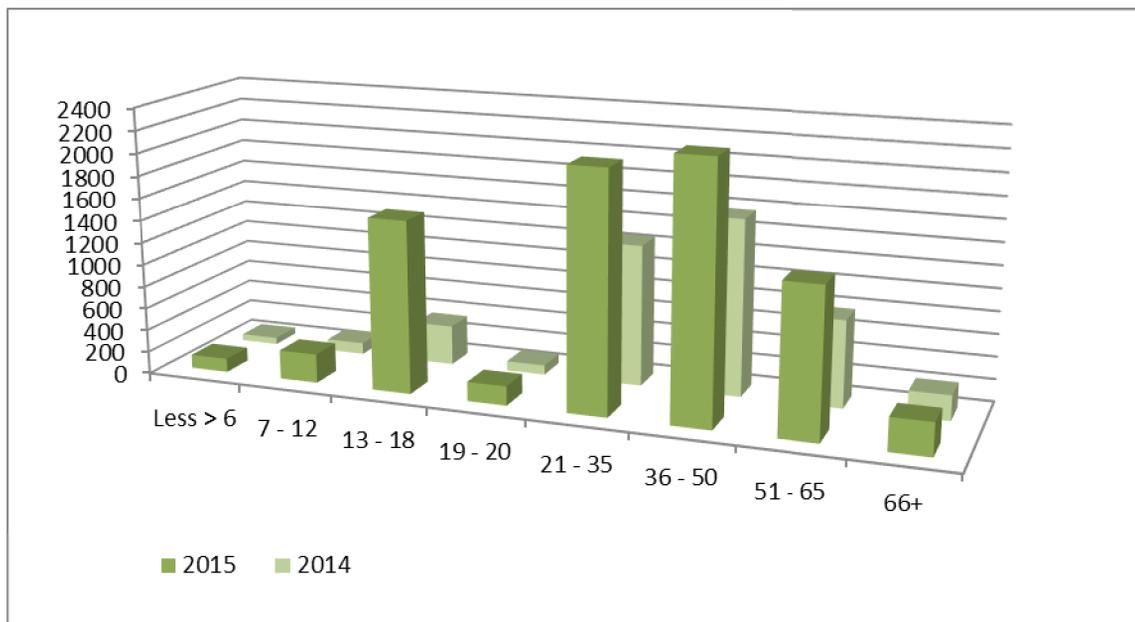
5. RELATIONSHIP STATUS

Relationship Status	2015		2014	
	Number of Clients	Percentage of Total	Number of Clients	Percentage of Total
Not recorded by agency	2372	29%	913	21%
Civil Partnership	6	0%	0	0%
Cohabiting	261	3%	136	3%
Divorced	87	1%	81	2%
In Relationship	467	6%	294	7%
Married	1686	21%	1352	31%
Separated	506	6%	341	8%
Single	2608	32%	1218	28%
Widowed	106	1%	94	2%
Total	8099	100%	4429	100%

We see from the above information that clients coming to our service are mainly in the Single category at 32% up from 28% in 2014; this is a change from 2014 information when the married category had the highest percentage. There are 29% of client relationships not recorded by agencies, this is the second highest percentage. We have seen a decrease in married clients 21% from 31% in 2014, in divorced clients 1% from 2% in 2014, in relationship clients 6% from 7% in 2014, in separated clients 6% from 8% in 2014. There has been a small increase in widowed clients 2% from 1% in 2014.

6. AGE CATEGORY

Age Grouping (years)	2015		2014	
	Number of Clients	Percentage of Total	Number of Clients	Percentage of Total
Less > 6	122	2%	59	1%
7 - 12	259	3%	102	2%
13 - 18	1535	19%	354	8%
19 - 20	172	2%	85	2%
21 - 35	2124	26%	1259	28%
36 - 50	2277	28%	1569	35%
51 - 65	1317	16%	777	18%

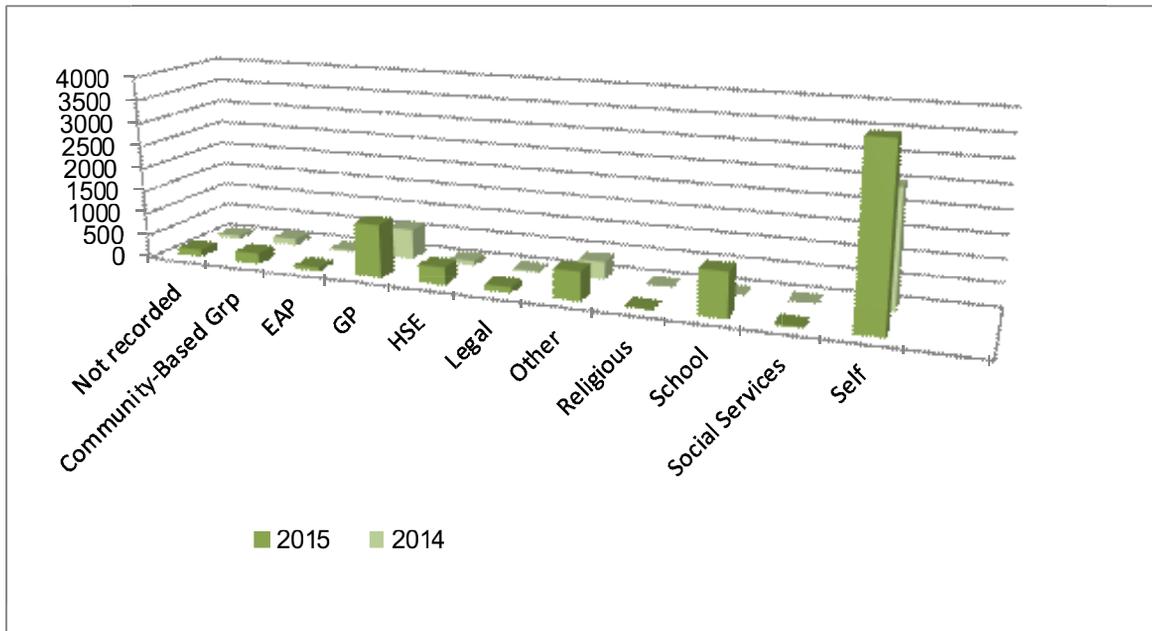


We see from the above information that the main age group using our services is 36-50yrs, this represents 28% of clients, however there is a decrease of 7% on last year's figure that was 35%. We have seen a large increase in the age group 13-18yrs to 19% from 8% in 2014. We have seen an increase in both the >6 yrs age group and the 7-12yrs age group by 1% in each group. The decrease in age group has been in the over 51- 65yrs and +66 age group.

The year of birth is an essential piece of information for the database, however for clients who do not engage with the service but have made an appointment/enquiry, their presenting issues are recorded but not their year of birth.

7. REFERRAL SOURCE

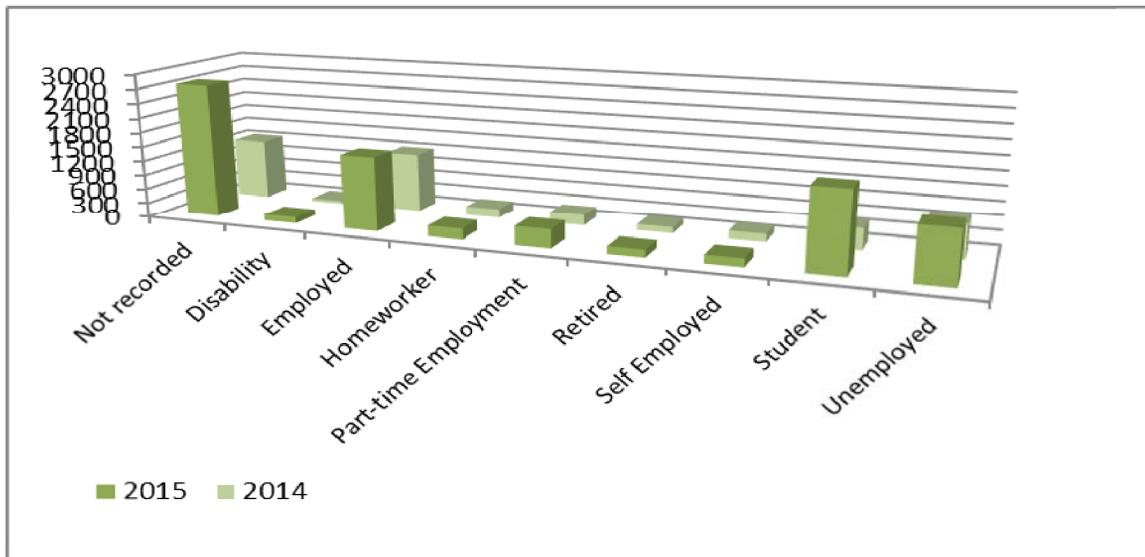
Episode Referral Source	2015		2014	
	Number of Referrals	Percentage of Total	Number of Referrals	Percentage of Total
Not recorded by agency	165	2%	81	2%
Community-Based Group	233	3%	148	4%
EAP	80	1%	30	1%
GP	1160	15%	657	17%
HSE	402	5%	104	3%
Legal	127	2%	31	1%
Other	641	8%	399	10%
Religious	16	0%	3	0%
School	968	13%	0	0%
Self	3763	50%	2519	63%
Social Services	28	0%	0	0%
Total	7583	100%	3972	100%



We see from the above information that clients are increasingly referring themselves to the services by 50%, however this is down from 63% in 2014. GP referrals are also down 2% to 15%. We see schools have referred 13% of clients to our services up from 0% in 2014. We developed the database and expanded this list to include School, Social Services, Meitheal and Gardaí.

8. EMPLOYMENT STATUS

Employment Status	Number of Clients	Percentage of Total	Number of Clients	Percentage of Total
Not recorded by agency	2758	34%	1252	28%
Disability	133	2%	60	1%
Employed	1533	19%	1220	28%
Homeworker	224	3%	190	4%
Part-time Employment	386	5%	225	6%
Retired	159	2%	126	3%
Self Employed	175	2%	159	4%
Student	1641	20%	445	10%
Unemployed	1090	13%	712	16%
Total	8099		4429	100%



We see from the above information that there has been an increase in students using the service to 20% from 10% in 2014. There has been a reduction in the unemployed and homeworker clients using the service again this year as in 2013 and 2014. Also employed, part-time employment, retired, self-employed are down on 2014 percentages. Employment status information is not always recorded by agencies, this represents 34%.

9. RISK ASSESSMENT & CHILD PROTECTION

Risk Assessment	2015		2014	
	Number of Occurrences	Percentage of Episode	Number of Occurrences	Percentage of Episode
Not recorded by agency	3116	36.62%	1933	45.21%
None	4120	52.40%	1591	37.21%
Risk of self-harm - Mild	153	2.02%	138	3.23%
Risk of self-harm - Moderate	59	0.40%	38	0.89%
Risk of self-harm - Severe	7	0.09%	3	0.07%
Risk of Suicide - Mild	302	3.98%	297	6.95%
Risk of Suicide - Moderate	16	0.21%	7	0.16%
Risk of Suicide - Severe	10	0.13%	0	0.00%
Risk to others - Mild	264	3.48%	264	6.17%
Risk to others - Moderate	51	0.66%	5	0.12%
Risk to others - Severe	1	0.01%	0	0.00%

We see from the above information that a high percentage of clients are recorded as no risk 52.4% and 36.6% of risk have not been recorded by agencies. There has been a decreased number of clients presenting with the risk of mild self-harm during the year 2.02% compared to 3.23% in 2014. There is a decreased number of clients relating to mild risk of suicide 3.98% from 6.95% in 2014 and mild risk to other 3.48% from 6.17% in 2014. We have seen this decrease for the 2nd year in a row.

10. CHILD PROTECTION

Child Protection Issues	2015		2014	
	Number of Episodes	Percentage of Total	Number of Episodes	Percentage of Total
Not recorded by agency	0	0%	2132	54%
No	7133	94%	1803	45%
Yes	452	6%	37	93%
Total	7585	100%	3972	100%

Cases Reported by Agency	Number of Episodes	Percentage of Total
Not recorded	23	5%
No	329	73%
Yes	100	22%
Total	452	100%

Cases Referred to Social Welfare	Number of Episodes	Percentage of Total
Not recorded	23	5%
No	307	68%
Yes	122	27%
Total	452	100%

We see from the above information that 94% (2014 45%) of clients presenting to the service have no child protection issues. This year we developed the database to expand this important information on children by asking agencies to advise that they were handling child protection issues and working with relevant social workers on these cases. We see 22% of cases where child protection issues and were present and recorded by our agencies, 27% of them were referred to Social Work Departments.

11. WAITING LIST

Child Protection Issues	2015		2014	
	Number of Episodes	Percentage of Total	Number of Episodes	Percentage of Total
Not recorded by agency	0	0%	2132	54%
No	7133	94%	1803	45%
Yes	452	6%	37	93%
Total	7585	100%	3972	100%

The average length of overall has reduced again from last year.

12. COUNTY OF RESIDENCY OF CLIENT

County of Residency	2015		2014	
	Number of Clients	Percentage of Total	Number of Clients	Percentage of Total
No record by Agency	461	5.70%	843	19.03%
Antrim	2	0.02%	0	0.00%
Armagh	5	0.06%	1	0.02%
Carlow	3	0.04%	5	0.11%
Cavan	2	0.02%	6	0.14%
Clare	56	0.69%	3	0.07%
Cork	1988	24.54%	5	0.11%
Donegal	4	0.05%	5	0.11%
Down	3	0.04%	5	0.11%
Dublin	2058	25.40%	988	22.31%
Galway	329	4.06%	282	6.37%
Kerry	412	5.09%	192	4.34%
Kildare	95	1.17%	46	1.04%
Kilkenny	40	0.49%	37	0.84%
Laois	9	0.11%	3	0.07%
Leitrim	45	0.56%	50	1.13%
Limerick	693	8.55%	4	0.09%
Longford	9	0.11%	17	0.38%
Louth	355	4.38%	389	8.78%
Mayo	706	8.71%	715	16.14%
Meath	48	0.59%	33	0.75%
Monaghan	39	0.48%	51	1.15%
Offaly	2	0.02%	6	0.14%
Roscommon	255	3.15%	278	6.28%
Sligo	65	0.80%	63	1.42%
Tipperary	37	0.46%	7	0.16%
Waterford	313	3.86%	325	7.34%
Westmeath	9	0.11%	25	0.56%
Wexford	17	0.21%	12	0.27%
Wicklow	39	0.51%	33	0.75%
Total	8099	100%	4429	100.00%

We see from the above information that a high percentage of our services are used in Dublin 25%, Cork 24%, Mayo 8%, Limerick 8%, Kerry 5%, Louth 4%, Roscommon 3% and Waterford 3%. Some counties are not represented, however we are aware that there are agencies operating in this area but not entering their clinical data.

13. EPISODE BY NATIONALITY

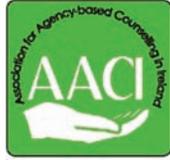
2015			2015		
Nationality	Number of Clients	Percentage of Total	Nationality	Number of Clients	Percentage of Total
Not recorded	1006	12.42%	Libya	1	0.01%
Afghanistan	1	0.01%	Lithuania	5	0.06%
Argentina	2	0.02%	Malaysia	2	0.02%
Australia	6	0.07%	Mauritius	2	0.02%
Bolivia	4	0.05%	Mexico	5	0.06%
Brazil	27	0.33%	Netherlands	3	0.04%
Cameroon	2	0.02%	New Zealand	1	0.01%
Canada	14	0.17%	Nigeria	20	0.25%
China	3	0.04%	Northern Ireland	1	0.01%
Colombia	1	0.01%	Norway	1	0.01%
Congo	2	0.02%	Pakistan	1	0.01%
Czech Republic	3	0.04%	Philippines	2	0.02%
Denmark	1	0.01%	Poland	57	0.70%
Egypt	0	0.00%	Portugal	2	0.02%
Finland	2	0.02%	Romania	12	0.15%
France	21	0.26%	Russia	3	0.04%
Germany	14	0.17%	Serbia	1	0.01%
Ghana	2	0.02%	Slovakia	3	0.04%
Great Britain	123	1.52%	Somalia	1	0.01%
Greece	1	0.01%	South Africa	10	0.12%
Guatemala	1	0.01%	Spain	7	0.09%
Hungary	2	0.02%	Sudan	1	0.01%
Iceland	1	0.01%	Sweden	3	0.04%
India	7	0.09%	Switzerland	1	0.01%
Ireland	6643	82.01%	The Netherlands	2	0.02%
Italy	16	0.20%	Trinidad & Tobago	2	0.02%
Kazakhstan	1	0.01%	Turkey	1	0.01%
Kenya	1	0.01%	Ukraine	2	0.02%
Korea, South	2	0.02%	United Arab Em	1	0.01%
Latvia	3	0.04%	United States	31	0.38%
Lebanon	2	0.02%	Venezuela	2	0.02%



Dr John Sharry speaking at the AACI National Counselling Conference.



Bronagh Starrs speaking at the AACI National Counselling Conference.



List of AACI Full Members

Beacon of Light Counselling Service
Boyle Counselling & Psychotherapy
CARI Foundation
Cork Counselling Centre
Cork Marriage Counselling Service
Crosscare Teen Counselling Service
Clanwilliam Institute
Dundalk Counselling Centre
Fingal Counselling Service
Family Life Centre Castlebar
Family Life Counselling Ferns
Genesis Counselling Service
Hesed House
IICP
Knock Counselling Centre
Kerry Adolescent Counselling Service
Liberties Counselling Service
Living Life Counselling Centre
Northside Counselling Service
Oasis Counselling Service
Pro- Consult
Relationships Ireland/Teen Between
Southwest Counselling Centre
St Brigid's FCC
Turning Point Institute
Vita House

List of AACI Associate Members

An Cosan
Limerick Social Service Council
Simon Sure Step Counselling Service

List of AACI Affiliate Members:

Rainbows Ireland
Irish Childhood Bereavement Network

